



#333-21

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #333-21**

DATE: December 17, 2021
TO: Division Superintendents
FROM: James F. Lane, Ed.D., Superintendent of Public Instruction
SUBJECT: **Virtual Training Sessions for the Supplemental Guidance on Evaluation and Eligibility**

The Virginia Department of Education (VDOE) Department of Special Education and Student Services will offer professional development and training on the Supplemental Guidance on Evaluation and Eligibility that was made available to the public in November 2021. Virtual training will be offered to Special Education Directors, teachers, school administrators, and other staff who work on evaluation and eligibility teams.

The virtual training will provide an overview of the Supplemental Guidance on Evaluation and Eligibility with topics addressing documentation for eligibility, data sources including quantity and quality of data, reducing bias in assessment, development of local procedures, and revisions to state sample criteria worksheets. Registration is required to attend. Below are the training dates with links to register.

Overview of Supplemental Guidance for Evaluation and Eligibility:

- [Tuesday, January 25, 2022: 2-4:30 p.m.](#)
- [Monday, February 14, 2022: 9-11:30 a.m.](#)
- [Tuesday, February 15, 2022: 2-4:30 p.m.](#)
- [Wednesday, February 23, 2022: 9-11:30 a.m.](#)

For more information

If you have any questions, contact Marie Ireland, Specialist - Speech-Language Impairment and Eligibility, by telephone at (804) 786-9775, or by email at Marie.Ireland@doe.virginia.gov, or for general inquiries email spedinstruction@doe.virginia.gov.

JFL/MI/tc