



#309-21

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #309-21**

DATE: November 12, 2021
TO: Division Superintendents
FROM: James F. Lane, Ed.D., Superintendent of Public Instruction
SUBJECT: **Supplemental Guidance for Evaluation and Eligibility in Special Education**

The Virginia Department of Education's (VDOE's) [Supplemental Guidance for Evaluation and Eligibility in Special Education](#) is available to download from the VDOE's website.

This supplemental guidance was developed in response to recommendations made in the December 2020 Joint Legislative Audit and Review Commission (JLARC) K-12 Special Education in Virginia study. The document contains additional guidance for teams and includes sample forms to document the special education process. The supplemental guidance is to be used in conjunction with the [Evaluation and Eligibility for Special Education and Related Services: Guidance Document](#), which is the VDOE's existing guidance on evaluation and eligibility.

For more information

If you have any questions, contact Marie Ireland, Specialist for Evaluation and Eligibility, by telephone at (804) 786-9775, or by email at Marie.Ireland@doe.virginia.gov, or for general inquiries email spedinstruction@doe.virginia.gov.

JFL/MI/tc