



#194-21

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #194-21**

DATE: July 23, 2021
TO: Division Superintendents
FROM: James F. Lane, Ed.D., Superintendent of Public Instruction
SUBJECT: **2020-2021 Summer Student Record Collection**

Student Records of Summer Graduates - Due: August 20, 2021

The individual student records reported in the 2020-2021 Summer Student Record Collection (SRC) reflect both summer school graduate and Career and Technical Education (CTE) Finisher information. Only graduates who earned a diploma or other high school completion during summer school should be included in the 2020-2021 Summer SRC.

Every school division must complete a summer submission even if there are no summer graduates in order to generate the Final Term Graduate Report. A detailed listing of the data elements on the student record collection and instructions for completing and submitting the data can be found on the [Student Record Collection webpage](#).

Aggregated Remedial Summer School participation data is also included in the Summer SRC. Elementary and Secondary Remedial Summer School ADM will be entered through the Division Level Miscellaneous Collection section of the Summer SRC application.

A successful submission and verification of the Summer SRC student records are required by the Virginia Department of Education (VDOE) on or before **August 20, 2021**. Early submission and verification is strongly encouraged as the VDOE intends to publicly release final cohort graduation data on September 30, 2021. The Summer Student Record Collection will be open

and accessible through the [Single Sign-on for Web Systems \(SSWS\) portal](#) starting August 2, 2021.

For more information

Questions or comments relating to the 2020-2021 Summer Student Record Collection should be directed to Data Services at RESULTSHELP@doe.virginia.gov.

Questions or comments relating to the Remedial Summer School data collection should be directed to Budget Office staff at doebudgetoffice@doe.virginia.gov.

JFL/SMW/bk