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James F. Lane, Ed.D.
Superintendent of Public Instruction

SUPERINTENDENT'S EMAIL

Contact: John Hendron, 804-225-4387

DATE: March 10, 2021

TO: Division Superintendents

FROM: James F. Lane, Ed.D., Superintendent of Public Instruction

SUPT'S EMAIL: Changes to the Annual School Report for the FY 2021 Data Collection

On May 11, 2020, the Virginia Department of Education (VDOE) communicated to school divisions via Superintendent's Email (attached for quick reference) that changes were being implemented for the Fiscal Year 2021 (FY21) Annual School Report (ASRFIN) data collection, due on **September 15, 2021**. Beginning with the FY21 ASRFIN, in addition to expenditures, school divisions will report revenues, fund balances, and full-time employees on a text file. These data items will be removed from the Excel template. The debt balance information (which was provided in a supplemental data collection) will also be added to the text file for FY21 reporting.

In addition to the debt balance collection, there will be two additional schedules added to the Excel template:

- 1) GASB 84 – School divisions will be required to report the total aggregate amount of school activity funds revenues and the total aggregate amount of school activity funds expenditures.
- 2) Uses of At-Risk Funds – Pursuant to Item 145.B.29 of Chapter 56, Special Session I General Assembly, school divisions are required to report the uses of Prevention, Intervention and Remediation, At-Risk Add-on, and Early Reading Intervention funds. This schedule will require school divisions to indicate the amounts spent in FY 2021 in individual spending categories.

VDOE is developing the changes indicated above and will communicate templates and guidance reflective of the new reporting requirements in a future Superintendent's Memorandum.

If you have questions related to the changes of the FY21 ASRFIN data collection, please contact the budget office at (804) 225-2025, or by email at DOEBUDGETOFFICE@doe.virginia.gov.