



#169-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #169-22**

DATE: August 5, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Second Allocation of Supply Chain Assistance Funds to Alleviate Supply Chain Disruptions in School Meals Programs**

The purpose of this memorandum is to notify school food authorities (SFAs) that the Virginia Department of Education, Office of School Nutrition Programs (VDOE-SNP), will disburse additional Supply Chain Assistance (SCA) funds to each SFA beginning October 2022. Please note that the attestation form must be signed and returned for this additional allocation. The form must be signed by both the division superintendent (or equivalent for non-school division SFAs) and the School Nutrition Programs administrator and emailed to SNPpolicy@doe.virginia.gov by **Friday, September 16, 2022**. The *School Year 2022-2023 Supply Chain Assistance Funding Attestation Statement* is **Attachment B** to this memo.

Background

The U.S. Department of Agriculture, Food and Nutrition Service allocated an additional \$943 million to help address ongoing supply chain disruptions, price fluctuations, and labor shortages. Of this, the VDOE-SNP will receive \$20,605,744 to disburse to Virginia SFAs.

SCA funds must be used to purchase unprocessed or minimally processed foods, including fluid milk and other dairy products such as yogurts and cheeses, fruits and vegetables (including 100 percent juice), meat and meat alternates, and grain products. SFAs must take steps to

ensure the domesticity of the products purchased with SCA funds and follow the Buy American provision without exception. Unallowable uses of SCA funds include labor, supplies, and administrative expenses, as well as foods that are processed or prepared.

SFAs with food service management company contracts may use SCA funds to pay applicable invoices. SFAs must ensure that such payments include charges for minimally processed domestic foods at least equal to the amount of SCA funds used to pay the invoices.

SCA funds must be deposited into the nonprofit school food service account and are not required to be tracked separately. SCA expenses will be reviewed during federal program administrative reviews.

Funding Allocations

Each SFA will receive a base payment of \$5,000 plus proportional funding based on the SFA's student enrollment. This formula is intended to provide all SFAs with meaningful funding. SCA payments will be disbursed on October 14, 2022, via electronic data interchange. The fund code SFAs should report to their finance departments is 10150.

For more information

For more information, please refer to [Superintendent's Memo #075-22, USDA Supply Chain Assistance Funding](#) or contact Courtney Jones, VDOE-SNP Operations and Support Supervisor, via email at Courtney.Jones@doe.virginia.gov or via phone at (804) 225-2330.

JB/SCC/KAM/cc

- A. Attachment: [Supply Chain Assistance Funds Allocations](#) (XLSX)
- B. Attachment: [School Year 2022-2023 Supply Chain Assistance Funding Attestation Statement](#) (DOCX)