



**#150-22**

**Commonwealth of Virginia  
Virginia Department of Education  
Superintendent's Memo #150-22**

DATE: July 8, 2022  
TO: Division Superintendents  
FROM: Jillian Balow, Superintendent of Public Instruction  
SUBJECT: **Grant for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment**

The 2022 General Assembly Session I appropriated \$250,000 in fiscal year 2023 for tuition scholarships to be specifically allocated to licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division.

School divisions may apply to the Virginia Department of Education (VDOE) for a grant for dual enrollment tuition scholarship awards. Individuals who are currently enrolled in relevant content/discipline area courses for the Fall 2022 and Spring 2023 semesters who are eligible for dual enrollment tuition scholarships are eligible for consideration. Please submit grant requests for the Fall 2022 semester no later than **September 9, 2022**. Grant requests for the Spring 2023 semester will be due no later than **January 31, 2023**.

In the application process, the school division is required to include: i) an explanation of why such dual enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that will be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient-taught public high school dual enrollment courses.

The VDOE must make payments on behalf of the scholarship recipients directly to the Virginia institution of higher education where the scholarship recipient is enrolled. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500. The school division will be responsible to submit to the Virginia Department of Education the invoice from the Virginia institution of higher education for the courses in which the teacher is enrolled.

The VDOE is required to compile and report to the General Assembly the application information for each applying school division and also must report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing.

### For more information

For additional details, refer to the attached Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses. School divisions may contact Ms. Shawna LeBlond, Grants Specialist, at (804) 692-0172 or [Shawna.LeBlond@doe.virginia.gov](mailto:Shawna.LeBlond@doe.virginia.gov) prior to submission of a grant application if there are any additional questions.

JB/JJ/MMC/sl

- A. Attachment: [Application for Tuition Scholarship for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses](#) (DOCX)