



#101-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #101-22**

DATE: May 13, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Virginia School Safety Audit Requirement**

In accordance with *Code of Virginia* [§ 22.1-279.8](#), public schools and divisions in Virginia are required to comply with the requirements of the [Virginia School Safety Audit Program](#), which is managed by the Virginia Center for School and Campus Safety. For the 2021-2022 school year, division superintendents are required to:

1. Update school listings and contact information as needed;
2. Disseminate information regarding the School Safety Audit Program to school principals within their division;
3. Certify that the school board has reviewed updated school crisis management plans;
4. Review 2022 Virginia School Survey of Climate and Working Condition reports;
5. Certify completion of all School Safety Surveys; and
6. Complete the Division Safety Survey.

The survey period for the 2022 School Safety Survey and the Division Safety Survey begins Monday, May 16, 2022, and ends on Wednesday, August 31, 2022, at 5 p.m. This year all certifications will be collected on the Division Safety Audit Survey.

The [Virginia Center for School and Campus Safety webpage](#) provides instructions and documents to fulfill the requirements of the Virginia School Safety Audit Program.

For more information

Questions regarding the surveys or any of the [School Safety Audit](#) components may be directed to Nikki Wilcox, School Safety Audit Coordinator, Virginia Department of Criminal Justice Services (DCJS), by email at Nikki.Wilcox@dcjs.virginia.gov, or by telephone at (804) 786-3923, or James Christian, K12 School Safety and Threat Assessment Manager, DCJS, by email at James.Christian@dcjs.virginia.gov, or by telephone at (804) 357-0967. For questions related to school safety and discipline in Virginia public schools, contact Doranda Scott, School Discipline and Climate Specialist, by email at Doranda.Scott@doe.virginia.gov, or by telephone at (804) 225-4653.

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