



#063-22

Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #063-22

DATE: March 18, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Call for Nominations for Board of Education Advisory Committees: 2022-2025 Term**

The Virginia Board of Education is seeking nominations to serve a three-year term on the following advisory committees appointed by the Board:

- State Special Education Advisory Committee (SSEAC)
- Virginia Advisory Committee for the Education of the Gifted (VACEG)
- Adult Education and Literacy Advisory Committee
- Advisory Board on Teacher Education and Licensure (ABTEL)
- Advisory Committee for Career and Technical Education

Please note that for some of the advisory committees, specific categories of expertise or geographic representation are required by state or federal law or regulation. For all committees, the Board seeks to have diverse representation among the appointees.

The current vacancies for the advisory committees are noted below. The term of service will begin July 1, 2022, and end June 30, 2025.

State Special Education Advisory Committee (SSEAC)

The State Special Education Advisory Committee has seven vacancies for:

- A representative of private schools for students with disabilities
- A local school division superintendent

- A parent representative from Region 4
- A parent representative from Region 7
- A person with a disability (*two vacancies*)
- A representative for foster care students

Virginia Advisory Committee for the Education of the Gifted (VACEG)

The Virginia Advisory Committee for the Education of the Gifted has two vacancies. Priority consideration will be given to applicants from regions 6 or 8. Parents from these two regions are encouraged to apply.

Adult Education and Literacy Advisory Committee

The Adult Education and Literacy Advisory Committee has three vacancies. Priority consideration will be given to representatives of the following industry sectors:

- Education and Training
- Hospitality and Tourism
- Science, Technology, Engineering and Mathematics (STEM)

Advisory Board on Teacher Education and Licensure (ABTEL)

The Advisory Board on Teacher Education and Licensure has four vacancies:

- A local school division superintendent
- A representative from the business community
- An elementary classroom teacher (*two vacancies*)

Advisory Committee for Career and Technical Education

The Advisory Committee for Career and Technical Education has four vacancies. Priority consideration will be given to representatives from the following industry sectors:

- Architecture and Construction
- Energy
- Hospitality and Tourism

Geographical regions noted above are based on the [Department of Education Superintendent's Regions](#).

Educators, administrators, and other individuals, as well as organizations are invited to recommend nominees to fill current vacancies as noted above. Individuals are also welcome to nominate themselves.

The Board of Education's bylaws prescribe the operation of its advisory committees as follows:

- Article nine, Section 2, of the bylaws states that advisory committees shall be composed of persons who represent the views and interests of the general public and who are known to be qualified to perform their duties. Personnel of the Department of Education may be appointed to the committee, as members or as consultants. Unless otherwise prescribed by state or federal law or regulations, all appointments to an advisory committee shall be made by the Board upon the recommendations of the Superintendent of Public Instruction.
- Article fifteen, Section 3, of the bylaws states that members of advisory committees shall not receive compensation for their service, but may be reimbursed for travel expenses in accordance with state travel guidelines set forth by the Department of Accounts.
- Article fifteen, Section 4, of the bylaws states that appointments to an advisory committee shall be for a term of three years. Members of an advisory committee may be re-appointed, with no member serving more than two consecutive three-year terms.

Nominations may be made by completing the attached nomination form. Please send the completed form to Emily Webb, Director for Board Relations, at Emily.Webb@doe.virginia.gov. Nominations may also be submitted by mail at P.O. Box 2120, Richmond, VA 23218-2120.

All nominations must be received by Friday, April 22, 2022.

For more information

Questions regarding the Board's advisory committees may be addressed to Emily Webb, Director for Board Relations, at Emily.Webb@doe.virginia.gov.

JB/evw

- A. Attachment: [Nomination Form for Virginia Board of Education Advisory Committees](#)
(PDF)