



#042-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #042-22**

DATE: February 18, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Contracting with Food Service Management Companies for School Meal Service**

The Virginia Department of Education, Office of School Nutrition Programs (VDOE-SNP) will host an informational webinar for school divisions, school food authorities (SFAs), and food service management companies (FSMCs) that are currently contracting or considering contracting for the school nutrition program management services on **Thursday, February 24, 2022, at 3:00 p.m.** Please [register for the FSMC webinar](#) in advance.

The webinar will review topics such as the process and timeline for new and renewing contracts, VDOE-SNP required templates, applicable local, state, and federal procurement regulations, the responsibilities of the SFA and FSMC, and will provide resources for additional information and assistance.

For more information

For more information, please contact Courtney Jones, VDOE-SNP Operations and Support Supervisor, via email at Courtney.Jones@doe.virginia.gov or via phone at (804) 225-2330.

JB/SCC/CEJ