



#034-22

Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #034-22

DATE: February 11, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Fiscal Year 2022 State Funding for Breakfast Incentive Payments**

The General Assembly appropriated lottery funds for state fiscal year 2022 (FY22) for the incentive program for **improved student participation in the school breakfast program**. The incentive funding is available to any school division that increased per student breakfast participation in school year 2020-2021 above the baseline established in school year 2003-2004. Each school division's baseline is unique to its base year breakfast participation.

The level of funding is \$0.22 for each breakfast meal served above the base year number of breakfast meals served per student for each division. For FY22, actual student breakfast meal counts from school year 2020-2021, which included the breakfast meals served using the School Breakfast Program, the Seamless Summer Option, and Summer Food Service Programs, were compared to the base year to determine the level of entitlement earned. The attached spreadsheet (**Attachment A**) shows the total incentive entitlement earned for each school division for FY22.

The current funding appropriation will be paid via electronic data interchange (EDI) on a semi-monthly recurring basis, beginning on January 31, 2022. The payments will appear on the EDI notice as "State School Breakfast Incentive Funds revenue source code 240347."

These funds must be credited to the school nutrition program account and may not be used for any other purpose. The school nutrition program financial reports, submitted annually to

the Virginia Department of Education, will be monitored to determine compliance with this provision.

In order to receive funding, each school division superintendent or designee must sign and return a Certification Statement (**Attachment B**) by February 25, 2022. Any division that does not complete the Certification Statement and does not reflect the deposit of the incentive funding to the school nutrition account, in their financial report, will be required to return the funds. The signed Certification Statement should be sent to the SNPPolicy mailbox at SNPPolicy@doe.virginia.gov.

For more information

Please direct all questions regarding the school breakfast program to Courtney Jones, SNP Operations and Support Supervisor, via phone at (804) 255-2330 or by email at Courtney.Jones@doe.virginia.gov. Questions regarding the school breakfast incentive formula should be directed to the Budget Office at doe.budgetoffice@doe.virginia.gov.

JB/SCC/cej

- A. Attachment: [Total Incentive Entitlement for School Breakfast Incentive](#) (XLSX)
- B. Attachment: [Fiscal Year 2022 Certification Statement](#) (DOCX)