



COMMONWEALTH of VIRGINIA  
Department of Education

October 11, 2013

TO: Division Superintendents

FROM: Patricia I. Wright, Superintendent of Public Instruction

**SUBJECT: 2013-2014 Federal Program Monitoring Schedule**

The purpose of this memo is to notify certain school divisions that they will receive an on-site or online federal program monitoring for the 2013-2014 academic year for Title I, Part A, Improving Basic Programs Operated by Local Educational Agencies; Title I, Part C, Education of Migratory Children; Title I, Part D, Prevention and Intervention for Neglected, Delinquent or At-Risk (Subpart 1 for state agencies and Subpart 2 for school divisions); Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students; and Title X, Part C, McKinney-Vento Homeless Education Program. The *Elementary and Secondary Education Act of 1965* (ESEA), as amended by the *No Child Left Behind Act of 2001* (NCLB), requires states to monitor school divisions for compliance in certain program areas. As a result of this requirement, school divisions are monitored on a [five-year cycle](#) in Virginia.

In preparation for the monitoring, the Office of Program Administration and Accountability will host an informational session via webinar on **Thursday, November 7, 2013, from 1-2 p.m.** The purpose of the webinar is to familiarize school divisions with the federal program monitoring document that has been revised based on the provisions of the ESEA flexibility waiver. School divisions and federal programs to be monitored during the 2013-2014 school year are listed in [Attachment A](#).

Please use the following information to join the webinar.

- At the scheduled time, click on the following link: <https://connect20.uc.att.com/vait/meet/?ExEventID=83396297>.
- After connecting to the webinar, follow the directions on the screen to join the audio portion of the conference. You will be prompted to either:
  - Enter your phone number and allow the webinar system to call you; or
  - Dial the toll-free number of (877) 810-9415, or the caller-paid number of (636) 651-3185, and enter the Meeting Access Code of 3396297#.

To ensure your electronic devices are prepared to access the webinar, please visit the following link: <https://connect20.uc.att.com/vait/Prepare/>. You may also view supported Operating Systems and devices at the following link: <http://www.uc.att.com/support/SupportedDevices.html>. Should you have trouble connecting to the webinar, contact Gloria Torrens-Billings, administrative assistant, at (804) 371-0770 or [Gloria.Torrens-Billings@doe.virginia.gov](mailto:Gloria.Torrens-Billings@doe.virginia.gov).

If you have questions, please contact Patience Scott, education specialist, at [Patience.Scott@doe.virginia.gov](mailto:Patience.Scott@doe.virginia.gov) or (804) 786-9935.

PIW/VT/ps

Attachment:

- a. [2013-2014 Federal Program Monitoring Schedule](#) (PDF)