



COMMONWEALTH of VIRGINIA
Department of Education

August 9, 2013

TO: Division Superintendents

FROM: Patricia I. Wright, Superintendent of Public Instruction

SUBJECT: Data Collections: Education of Children in Foster Care – Reimbursement of Fiscal Year 2013 Local Costs from Fiscal Year 2014 State Funds and Remedial Summer School Funding for Fiscal Year 2014 (Summer 2013 Program)
Due Date: September 27, 2013

Chapter 806, 2013 Virginia Acts of Assembly, provides state funds for those divisions that offered a qualifying remedial summer school program in summer 2013 (fiscal year 2014) pursuant to Section 22.1-253.13:1 C., *Code of Virginia*. [Attachment A](#) to this memorandum provides a detailed description of Remedial Summer School state funding and instructions for completing the Remedial Summer School data collection.

In addition, Chapter 806 provides state funds for the costs of prior year local operations, as determined by the Department of Education, for certain children placed in foster care. A detailed description of state funding requirements for Education of Children in Foster Care and instructions for completing the Foster Care data collection are provided in [Attachment B](#) to this memorandum.

The department is providing downloadable Excel templates to facilitate the collection of data used to calculate state payments for the Remedial Summer School and Education of Children in Foster Care programs. The Excel templates and instructions are located on the department's Web site at the following address:

http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml.

Please note that completed Excel files for Remedial Summer School should be e-mailed to the Department of Education Budget Office at the address provided in [Attachment A](#) to this memorandum. Due to the sensitive nature of the data collected for Foster Care, however, completed Foster Care Excel files must be uploaded through the Single Sign-on for Web Systems (SSWS); please see [Attachment B](#) for additional information.

Completed Excel files and signed certification forms for both of these data collections are due to the department no later than **September 27, 2013**.

If you have any questions concerning either of these data collections, please contact budget office staff at (804) 225-2025.

PIW/sq

Attachments:

- a. [Instructions for Completing the Remedial Summer School Data Collection](#) (PDF)

- b. [Instructions for Completing the Foster Care Data Collection](#) (PDF)
- c. [Appropriation, Statutory, and Regulation Authority for Foster Care Funding](#) (PDF)