



COMMONWEALTH of VIRGINIA
Department of Education

June 28, 2013

TO: Division Superintendents

FROM: Patricia I. Wright, Superintendent of Public Instruction

SUBJECT: Clarification of Student Eligibility Requirements for AIM-VA Services

This memorandum clarifies the requirements for students to be eligible to receive free alternate formats of textbooks and other instructional materials from the Accessible Instructional Materials of Virginia Center (AIM-VA). The attached document, *Clarification of Eligibility for VA-AIM Services*, provides a Q & A guide to address frequently asked questions submitted by school divisions' digital rights managers and special education directors.

If you have questions, please contact either Dr. Pat Abrams, director of special education instructional services, at (804) 225-2707 or by e-mail at pat.abrams@doe.virginia.gov or Patricia Haymes, director of dispute resolution and administrative services, at (804) 786-0116 or by e-mail at patricia.haymes@doe.virginia.gov.

PIW/pa/dj

Attachment:

- a. [Clarification of Eligibility for VA-AIM Services](#) (PDF)