



COMMONWEALTH of VIRGINIA
Department of Education

June 14, 2013

TO: Division Superintendents

FROM: Patricia I. Wright, Superintendent of Public Instruction

SUBJECT: Training on Accommodations for Limited English Proficient (LEP) Students

As part of the Virginia Department of Education's ongoing effort to ensure that appropriate accommodations are provided to Limited English Proficient (LEP) students taking the Standards of Learning (SOL) assessments, training on the provision of accommodations to LEP students will be offered in four locations.

Participants in the accommodations training will gain a thorough understanding of 1) LEP student characteristics and the role of the LEP committee, 2) testing accommodations available to LEP students for SOL assessments, 3) assignment of testing accommodations to LEP students for SOL assessments, and 4) implementation of testing accommodations for LEP students for SOL assessments.

The training will be held from 8 a.m. to 4 p.m. at each location as follows:

September 9, 2013

Wythe County Public Schools
Wythe County School Board Office
1570 West Reservoir Street
Wytheville, VA 24382
(276) 228-5411

September 16, 2013

Loudoun County Public Schools
School Administrative Building, Room 100C
21000 Education Court
Ashburn, VA. 20148
(571) 252-1000

September 23, 2013

Rockingham County Public Schools
Rockingham County School Board Office
100 Mount Clinton Pike
Harrisonburg, VA 22802
(540) 564-3200

September 30, 2013

Richmond City Public Schools
Richmond Technical Center South, Room 201

2020 Westwood Avenue
Richmond, Virginia 23230
(804) 780-6237

School divisions are encouraged to register a team of at least three participants, which may include English as a Second Language teachers, general education teachers, and building administrators. Additionally, Title III coordinators and Division Directors of Testing may also register to attend. Participation at each training site is limited to 50 participants. Training materials, breakfast, and a working lunch will be provided for all participants. The cost of travel and lodging will be the responsibility of the participants. The online registration survey will be available until June 28, 2013, at <http://www.logicdepot.com/surveys/run/start.cfm?skey=P4SM9-KDZ05>.

If you have questions, please contact the assessment staff by e-mail at student_assessment@doe.virginia.gov or by phone at (804) 225-2102.

PIW/SLR/cd