



COMMONWEALTH of VIRGINIA
Department of Education

April 12, 2013

TO: Division Superintendents

FROM: Patricia I. Wright, Superintendent of Public Instruction

SUBJECT: Individual Student Alternative Education Plan (ISAEP) Program Application for 2013-2014

The Virginia Department of Education will make available \$2,247,581 in the fiscal year 2013-2014 to school divisions with Individual Student Alternative Education Plan (ISAEP) programs, as set forth in the *Code of Virginia* §22.1-254D., and approved by the American Council on Education as a GED® Option Program. It is the Virginia Department of Education's goal that all local education agencies participate in the ISAEP program. Funds will provide services for students 16 years of age and older who meet program provisions established in the *Code of Virginia* and in the guidelines of the Virginia Board of Education. The Board of Education's ISAEP program guidelines may be found at http://www.doe.virginia.gov/instruction/isaep/isaep_guidelines.pdf.

The application packet for ISAEP funds, which includes the 2013-2014 allocations for school divisions, can be found on the Office of Adult Education and Literacy's (OAEL) Web site at http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml. Your application must be received by OAEL by 2 p.m., Eastern Daylight Time (EDT), May 31, 2013. Please see the application packet for specific instructions about the submission of application materials. School divisions will be notified of funding awards after receipt and approval of program applications. If no program is planned, write your school division's name and code, as well as the words "NO PROGRAM IS PLANNED," on the face of the cover sheet that is included in the appendix of the application packet.

Hard copy submissions of the application materials should be returned to:

Physical Address

Dr. Michael Nusbaum
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Mailing Address

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If you have questions or need additional information, please contact Dr. Michael Nusbaum, specialist, via e-mail at Michael.Nusbaum@doe.virginia.gov, or by telephone at (804) 786-7644.

PIW/SMC/gjm

