



**COMMONWEALTH of VIRGINIA**  
**Department of Education**

March 29, 2013

TO: Division Superintendents

FROM: Patricia I. Wright, Superintendent of Public Instruction

**SUBJECT: Submission of Dual Enrollment Agreements**

I know that school divisions have been working with the community colleges that serve their students to complete the requirements of [HB 1184](#) from the 2012 General Assembly to implement:

10. An agreement for postsecondary degree attainment with a community college in the Commonwealth specifying the options for students to complete an associate's degree or a one-year Uniform Certificate of General Studies from a community college concurrent with a high school diploma. Such agreement shall specify the credit available for dual enrollment courses and Advanced Placement courses with qualifying exam scores of three or higher.

11. A plan to notify students and their parents of the availability of dual enrollment and advanced placement classes, the International Baccalaureate Program, and Academic Year Governor's School Programs, the qualifications for enrolling in such classes and programs, and the availability of financial assistance to low-income and needy students to take the advanced placement and International Baccalaureate examinations. This plan shall include notification to students and parents of the agreement with a community college in the Commonwealth to enable students to complete an associate's degree or a one-year Uniform Certificate of General Studies concurrent with a high school diploma.

Additionally, the legislation requires that the agreements be submitted by April 15, 2013, to the Chancellor of the Virginia Community College System (VCCS) and the Superintendent of Public Instruction. Please be aware that the community colleges will be submitting these agreements directly to VCCS, and then copies will be shared with the Department of Education (DOE). School divisions do not need to submit any documents to the VCCS or the DOE.

Please do, however, take the opportunity to notify students and parents in your divisions of the availability of college-level and advanced programs offered by your schools as noted in item #11 above. The earlier students and parents are aware of these options, the better they will be prepared to structure their academic schedules to allow completion of college-level courses during their high school career, and perhaps earn an associate's degree or a Uniform Certificate of General Studies concurrent with their high school diploma.

If you have questions, please contact Dr. Linda Wallinger, assistant superintendent for instruction, at [linda.wallinger@doe.virginia.gov](mailto:linda.wallinger@doe.virginia.gov) or 804-225-2034.

PIW/LMW/oml

