



COMMONWEALTH of VIRGINIA
Department of Education

August 8, 2014

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: Rural and Low-Income School Program Symposium

The Department of Education is pleased to announce the Title VI, Part A, Subpart 2, Rural and Low-Income School Program Symposium in collaboration with the Title III, Part A, Limited English Proficient (LEP) Program, and the Title I, Part C, Education of Migratory Children Program. This symposium is designed for practitioners and administrators employed in rural school divisions. *Collaboration and a Common Language for Educators of English Learners (ELs)* will be presented by Dr. Margarita Calderon and associates. The focus of this training will include the following:

1. Collaborating to develop a common vision and common language for educating ELs
2. Collaboration begins with interaction strategies
3. Building relationships for collaboration
4. The socio-emotional foundations of collaboration
5. Co-teaching: ESL, content, and special education teachers
6. Collaborating with Coaches and Peer-Coaches
7. Teacher-Administrator collaboration
8. Working in Teacher Learning Communities (TLCs)
9. Observation tools for self-reflection, peer-coaching, coaches, and administering walk-throughs

This symposium will be held at The Hotel Roanoke and Conference Center, 110 Shenandoah Avenue, Roanoke, Virginia 24016, September 10-12, 2014. Registration will be from 11 a.m. until 2 p.m. on Wednesday, September 10. The symposium will commence at 1 p.m. Wednesday, September 10, and conclude at 1:30 p.m. Friday, September 12. School divisions in receipt of Title VI, Part B, Subpart 2; Title III, Part A; and Title I, Part C, funds are invited to send coordinators, teachers, and other division instructional representatives to this symposium.

Registration: Additional information including an online registration link and lodging details can be located at the following link: <http://www.cpe.vt.edu/reg/rss/>. The Office of Continuing and Professional Education at Virginia Tech will manage online registration. **The deadline for registration is Tuesday, September 2, 2014.**

Lodging Costs: A limited block of hotel rooms available on a first-come, first-serve basis for those outside of a fifty mile radius of the training location will be paid by the Department. The room cost will be master-billed to the Department upon departure. **Room reservations must be made by August 29. It is the responsibility of attendees to make their own reservations.** To reserve a room, call The Hotel Roanoke and Conference Center at (540) 985-5900 and reference "Virginia Department of Education, Rural and Low-Income School Program Symposium".

Authorized Expenses: Breakfast, lunch, and materials will be provided. Evening meals, parking, and travel

costs are the responsibility of attendees. However, using the state approved rate, these allowable expenses may be charged to the respective programs: Title I, Part A; Title I, Part C; Title II, Part A; or Title III, Part A.

Cancellation: If participants need to cancel their hotel reservations, please contact the hotel directly, as well as Christy Wallace, the Virginia Tech registrar, no later than Tuesday, September 2, 2014, at (540) 231-6735 or (540) 231-5182 or wallacec@vt.edu.

Please direct your questions regarding this symposium to Gabie Frazier, Title I, Part A, and Title VI, Part B, Subpart 2, specialist, at Gabie.Frazier@doe.virginia.gov or (804) 225-2907.

SRS/GF/jr