



COMMONWEALTH of VIRGINIA  
Department of Education

June 20, 2014

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: Fiscal Year 2014 Career and Technical Education Occupational Preparation and Adult Education Entitlements (State Funds)**

The fiscal year 2014 state entitlements for Career and Technical Education (CTE) occupational preparation and adult education for each school division, including regional center entitlements, are identified in [Attachment A](#). The regional center entitlements will be paid directly to each center's fiscal agent. The amounts identified in Attachment A will be paid to school divisions in one payment on June 30, 2014, by electronic funds transfer.

State funds distributed to eligible school divisions are based upon actual expenditures from the prior fiscal year and the total funds appropriated by the General Assembly for CTE occupational preparation and adult education programs. To determine each school division's fiscal year 2014 allocation for CTE occupational preparation and adult education programs, state funding is divided by the total school year 2012-2013 local funds expenditures to determine the reimbursement percentage for each program.

For fiscal year 2014, it has been determined that each eligible school division can be reimbursed for 46.39 percent of its school year 2012-2013 CTE occupational preparation expenditures and 46.39 percent of its CTE adult education program expenditures. Those school divisions that did not operate these programs in school year 2012-2013 and did not record any local fund expenditures will not receive any state reimbursement in fiscal year 2014.

If you have questions concerning the state entitlements, please contact W. Terry Dougherty, grants administrator, Office of Career and Technical Education Services, at [Terry.Dougherty@doe.virginia.gov](mailto:Terry.Dougherty@doe.virginia.gov) or by telephone at (804) 225-3349.

SRS/LBH/wtd

Attachment:

- A. [CTE School Division Entitlement Payments from State Categorical Funds – Fiscal Year 2014](#) (PDF)