



COMMONWEALTH of VIRGINIA
Department of Education

September 18, 2015

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: 2015-2016 Federal Program Monitoring Schedule for Certain Programs Under the *Elementary and Secondary Education Act of 1965*

The *Elementary and Secondary Education Act of 1965* (ESEA), as amended by the *No Child Left Behind Act of 2001* (NCLB), requires states to monitor school divisions for compliance in certain program areas. The purpose of this memo is to notify certain school divisions that they will receive an on-site or online federal program monitoring for the 2015-2016 academic year for Title I, Part A, Improving Basic Programs Operated by Local Educational Agencies; Title I, Part C, Education of Migratory Children; Title I, Part D, Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent or At-Risk (Subpart 1 for state agencies and Subpart 2 for school divisions); or Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students.

In preparation for the monitoring, the Office of Program Administration and Accountability offers technical assistance to school divisions. A recorded slideshow is posted on the [Federal Program Monitoring for ESEA Programs](#) Web page. This slideshow is intended for all program areas, and will familiarize school divisions with the federal program monitoring protocol and monitoring procedures. In addition, each program area will host a program-specific webinar according to the schedule below.

Program Area	Webinar Date	Webinar Time
Title I, Part A	Thursday, October 29, 2015	10:00 a.m.
Title I, Part C	Tuesday, November 3, 2015	10:00 a.m.
Title I, Part D	Thursday, November 5, 2015	11:00 a.m.
Title III, Part A	Thursday, November 5, 2015	10:00 a.m.

School division federal program coordinators are encouraged to view the slideshow and participate in the program-specific webinars, as applicable. School divisions and federal programs to be monitored during the 2015-2016 school year are listed in [Attachment A](#). The full three-year monitoring schedule is available in [Attachment B](#).

Please use the following information to join the webinar.

- At the scheduled time, click on the following link: <https://connect20.uc.att.com/vait/meet/?ExEventID=82858490&CT=M>
- After connecting to the webinar, follow the directions on the screen to join the audio portion of the conference. You will be prompted to either:

- Enter your phone number and allow the webinar system to call you; or
- Dial the toll-free number of (888) 398-2342 and enter the Meeting Access Code of 2858490#.

Should you have trouble connecting to the webinar, contact Gloria Torréns-Billings, administrative assistant, at (804) 371-0770. If you have questions regarding federal program monitoring, please contact Chris McLaughlin, Title I specialist, at Chris.McLaughlin@doe.virginia.gov or (804) 225-2901.

SRS/VT/cm

Attachments:

- A. [2015-2016 Federal Program Monitoring Schedule](#) (PDF)
- B. [Federal Program Monitoring Three-Year-Cycle 2014-2015 through 2016-2017](#) (PDF)