



COMMONWEALTH of VIRGINIA
Department of Education

July 10, 2015

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: 2014-2015 Summer Student Record Collection

DUE: August 28, 2015

To comply with the information and reporting requirements for school report cards and performance indicators of the *Elementary and Secondary Education Act* (ESEA), the Department of Education is conducting the Summer Student Record Collection for the 2014-2015 school year.

The 2014-2015 Summer Student Record Collection (SRC) reflects both summer school graduates and Career and Technical Education (CTE) Finisher information. Only graduates who earned a diploma during summer school should be included in the 2014-2015 Summer SRC.

In a continuing effort to reduce data collection, Remedial Summer School participation data will be included in the Summer SRC. Elementary and Secondary Remedial Summer School participation will be entered through the Division Level Miscellaneous Collection section of the Summer SRC application.

Every school division must complete a summer submission in order to generate the Final Term Graduate Report. The Final Term Graduate Report shows data that will be reported for your division. A detailed listing of the data elements on the student record collection and instructions for completing and submitting the data can be found on the Virginia Department of Education's Web site at

http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml.

Data are required by the Department of Education on or before the closing date of August 28, 2015. Early submission and verification is strongly encouraged as the Department of Education intends to publicly release final graduation data on September 29, 2015. The Summer Student Record Collection will be open and accessible through the Single Sign-on for Web Systems (SSWS) portal starting August 3, 2015. Questions or comments relating to the 2014-2015 Summer Student Record Collection should be directed to Educational Applications at RESULTSHELP@doe.virginia.gov or by telephone at (804) 225-2099.

SRS/SMW/cwb