SNP Memo #2023-2024-72

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**COMMONWEALTH of VIRGINIA   
Department of Education**

DATE: April 11, 2024

TO: Directors, Supervisors, and Contact Persons Addressed

FROM: Sandra C. Curwood, PhD, RDN, ***Sandy***

## SUBJECT: Fiscal Year 2023–2024 Summer Food Service Program Make-Up Training

The Virginia Department of Education, Office of School and Community Nutrition Programs (VDOE-SCNP) is hosting a make-up training for the mandatory Summer Food Service Program (SFSP) for any sponsoring organization that did not attend one of the three previously offered training sessions. The make-up session is scheduled on April 17, 2024, from 2:00–4:00 p.m. Program sponsors that do not meet the training requirements will be ineligible to participate in the SFSP.

As outlined in VDOE-SCNP memo #2023-2024-57, federal regulations require SFSP sponsoring organizations to attend annual state agency training.

***The school nutrition program director must attend for school food authorities and the executive director or program contact must attend for community organizations. The make-up training is also open to any SFSP sponsoring organization wanting additional training.***

Action required:

* Register for and attend the SFSP make-up training if you plan to participate in the SFSP in summer 2024 and have not attended one of the previous training sessions.

[Register in advance for the make-up training.](https://doe-virginia-gov.zoom.us/webinar/register/WN__EiSyT7GQw6MHuflZyhs0A) After registering, you will receive a confirmation email containing information about joining the webinar.

For more information, please contact your assigned SNP regional specialist for schools or Community Nutrition Programs regional specialist for community organizations.

SCC/MVP/fd