



Equitable Services Carryover Request Form (2023-2024 Funds)

In general, to ensure that equitable services are provided in a timely manner, an LEA must obligate the funds allocated for equitable services under all applicable programs in the year for which they are appropriated. [ESSA Sections 1117(a)(4)(B) and 8501(a)(4)(B)]. There may be extenuating circumstances, however, in which an LEA is unable to obligate all funds within this time frame in a responsible manner. Under these extenuating circumstances, the funds may remain available for the provision of equitable services under the respective program(s) during the subsequent school year. In determining how such carryover funds will be used, the LEA must consult with appropriate nonpublic school officials. [ESEA sections 1117(b) and 8501(c)

Deadline to email request form to equitable.services@doe.virginia: August 30, 2024.

The Ombudsman in Virginia Department of Education’s ESEA Programs office will review for approval. Each private/nonpublic school requesting carryover should submit a form.

#1 School division information			
School Division		Contact Person	
Contact Email		Contact Telephone	
#2 Private School Information			
Private School Name		Contact Person	
Street Address		Contact Telephone	
City/Town, Zip Code		Contact Email	
#3 Provide information about the participating programs and carryover amount(s).			
Check Participating Programs	Total Set-aside	Amount of Set-aside Spent	Amount of Carryover
<input type="checkbox"/> Title I, Part A			
<input type="checkbox"/> Title II, Part A			
<input type="checkbox"/> Title III, Part A			
<input type="checkbox"/> Title IV, Part A			
#4 Provide justification for carryover (details and timeline for spending the requested funds required)			

#5 Indicate the reason(s) equitable services could not be fulfilled.

Were there extenuating circumstances in which the LEA was unable to obligate all funds within the allotted time frame in a responsible manner? YES NO

Did timely and meaningful consultation occur with the appropriate private/nonpublic school officials regarding carryover and options for carryover in the case of extenuating circumstances? YES NO

Provide additional details of the extenuating circumstances leading to the request for carryover.

FOR VDOE OFFICE OF ESEA PROGRAMS USE ONLY

- Request for Nonpublic Carryover APPROVED
- Request for Nonpublic Carryover APPROVED as specified below:

- Request for Nonpublic Carryover NOT APPROVED
- Request for Nonpublic Carryover NOT APPROVED as specified below:

VDOE Ombudsman Signature: _____ **Date:** _____