# Virginia Department of Education

## 21st Century Community Learning Centers (CCLC) Grant

RFP Technical Assistance Workshop Registration Form

Please indicate which workshop the person(s) listed below will attend.

[ ]  Wytheville Meeting Center

 333 Community Blvd

Wytheville, Virginia 24382

**Tuesday, February 27, 2024**

[ ]  J. Sargeant Reynolds Community College – Parham Road Campus

Workforce Development and Conference Center

1651 E Parham Road

Richmond, Virginia 23228

**Friday, March 1, 2024**

[ ]  Virginia Beach City Public Schools - Maintenance Services Building- Maintenance Services Training Room

1568 Corporate Landing Parkway

Suite #200

 Virginia Beach, Virginia 22554

**Monday, March 4, 2024**

[ ]  Stafford Courthouse Community Center

 29 Stafford Avenue

Stafford, Virginia 22554

**Friday, March 8, 2024**

**REGISTRATION INFORMATION**

**Registrant’s Name:**

**Organization:**

**Phone #:**

**Email:**

**Registrant’s Name:**

**Organization:**

**Phone #:**

**Email:**

**Registrant’s Name:**

**Organization:**

**Phone #:**

**Email:**

**Registrant’s Name:**

**Organization:**

**Phone #:**

**Email:**

To register, complete this form and email it **no later than Monday, February 26, 2024,** to 21stCCLC@doe.virginia.gov. Each workshop will include a question-and-answer session. As you prepare the application or seek clarification, please email questions in advance to the mailbox listed above or include them below.

Advance Questions:

Note: If you need to cancel attendance for any registrant, please notify Marsha Granderson by email at marsha.granderson@doe.virginia.gov at least five business days before the workshop.

**Workshop Locations**

**Workshops are from 9 a.m. to 4 p.m.**

**Registration begins at 8:30 a.m.**

**Recommended attendees are:**

* the grant writer;
* a representative from the school division applying for the grant;
* a representative from the organization applying for the grant;
* representatives from the schools served by the grant’s program such as principal, lead teacher, or school improvement team chair; or
* community partners and/or co-applicants.