# Virginia Department of Education

## 21st Century Community Learning Centers (CCLC) Grant

RFP Technical Assistance Workshop Registration Form

Please indicate which workshop the person(s) listed below will attend.

Wytheville Meeting Center

333 Community Blvd

Wytheville, Virginia 24382

**Tuesday, February 27, 2024**

J. Sargeant Reynolds Community College – Parham Road Campus

Workforce Development and Conference Center

1651 E Parham Road

Richmond, Virginia 23228

**Friday, March 1, 2024**

Virginia Beach City Public Schools - Maintenance Services Building- Maintenance Services Training Room

1568 Corporate Landing Parkway

Suite #200

Virginia Beach, Virginia 22554

**Monday, March 4, 2024**

Stafford Courthouse Community Center

29 Stafford Avenue

Stafford, Virginia 22554

**Friday, March 8, 2024**

**REGISTRATION INFORMATION**

**Registrant’s Name:**

**Organization:**

**Phone #:**

**Email:**

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**Organization:**

**Phone #:**

**Email:**

**Registrant’s Name:**

**Organization:**

**Phone #:**

**Email:**

**Registrant’s Name:**

**Organization:**

**Phone #:**

**Email:**

To register, complete this form and email it **no later than Monday, February 26, 2024,** to [21stCCLC@doe.virginia.gov](mailto:21stCCLC@doe.virginia.gov). Each workshop will include a question-and-answer session. As you prepare the application or seek clarification, please email questions in advance to the mailbox listed above or include them below.

Advance Questions:

Note: If you need to cancel attendance for any registrant, please notify Marsha Granderson by email at [marsha.granderson@doe.virginia.gov](mailto:marsha.granderson@doe.virginia.gov) at least five business days before the workshop.

**Workshop Locations**

**Workshops are from 9 a.m. to 4 p.m.**

**Registration begins at 8:30 a.m.**

**Recommended attendees are:**

* the grant writer;
* a representative from the school division applying for the grant;
* a representative from the organization applying for the grant;
* representatives from the schools served by the grant’s program such as principal, lead teacher, or school improvement team chair; or
* community partners and/or co-applicants.