



COMMONWEALTH of VIRGINIA
Department of Education


December 16, 2016


TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: Transmittal of “Statement of Administrative Impact” for the Promulgation of Amendments to the *Procedure for Adjusting Grievances* and Notice of the Effective Date of the Regulations

The Board of Education regulations, *Procedure for Adjusting Grievances* (8 VAC 20-90), have been amended to conform to the *Code of Virginia*. The revised regulations became effective November 30, 2016. You may access the new regulations at the following Web site:

<http://law.lis.virginia.gov/admincode/title8/agency20/chapter90/> .

As part of its responsibility for promulgating new regulations or revising existing regulations, pursuant to § [22.1-17](#)  of the *Code of Virginia*, the Board of Education (Board) is required to develop a statement of the administrative impact and projected cost to school divisions related to implementing and complying with such regulations. In addition, the Board and the Department of Education are required to send a copy of the statement to each division superintendent. The amendments to the *Procedure for Adjusting Grievances* regulatory action were made to conform to the statute or the Acts of Assembly. It is anticipated that there will be little or no administrative costs related to the amendments in this regulatory action since the major revisions were to comport with the *Code of Virginia*.

If you have any questions, please do not hesitate to contact Mrs. Patty S. Pitts, Assistant Superintendent for Teacher Education and Licensure, by email at Patty.Pitts@doe.virginia.gov or by phone at (804) 371-2522.

SRS/psp