



**COMMONWEALTH of VIRGINIA
Department of Education**

November 11, 2016

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: Data Collection: Uses of At-Risk Funding in Fiscal Year 2017 - DUE DATE:
December 9, 2016**

Item 139 of the 2016 Appropriation Act (Chapter 780) contains a new reporting requirement for state funding attached to programs in support of students who are educationally at-risk (i.e., At-Risk Add-on funding). Each school division is required to report the uses of increased At-Risk funds in fiscal year 2017 above the levels provided in fiscal year 2016, as well as the uses of the base levels of these funds. Base level funding is equivalent to the state funding provided to school divisions in fiscal year 2016. The specific reporting requirement in the appropriation act is as follows:

To receive these funds, each school division shall certify to the Department of Education that the state and local share of the at-risk payment will be used to support approved programs for students who are educationally at risk. These programs may include: Dropout Prevention, community and school-based truancy officer programs, Advancement Via Individual Determination (AVID), Project Discovery, Reading Recovery, programs for students who speak English as a second language, or programs related to increasing the success of disadvantaged students in completing a high school degree and providing opportunities to encourage further education and training. Further, each school division shall report to the Department, in the manner prescribed and date set by the Department, the uses of (i) increased funds in fiscal year 2017 above the levels in fiscal year 2016, as well as (ii) the uses of the base level of these funds. The Department shall compile the responses and provide them to the Chairmen of Senate Finance and House Appropriations Committees no later than the first day of the 2017 Session.

This data collection should be completed via a Microsoft Excel spreadsheet, which is included within this memo as Attachment A. Upon completion of this data collection, the file should be submitted to the Budget Office by email at doebudgetoffice@doe.virginia.gov. Submissions must be sent to the Budget Office by **December 9, 2016**.

Attachment A provides a breakdown of the fiscal year 2016 base level funding and the fiscal year 2017 amounts in addition to the fiscal year 2016 funding.

Instructions for completing the data collection are included within Attachment A.

If you have questions about this reporting requirement, please contact the Budget Office at (804) 225-2025.

SRS/eml

Attachments:

- A. [FY 17 At Risk Reporting Requirement](#) (XLS)

