Department of Education

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# ADULT EDUCATION MEMO NO. 65-24

**DATE:** January 12, 2024

**TO:** Adult Education Program Administrators

**FROM:** Dr. J. Anthony Williams, Director

 Office of Career, Technical, and Adult Education

## SUBJECT: Award of Reallocation of FY22 Federal Adult Education Funds

The purpose of this Memo is to provide the fiscal details of the Program Year (PY) 2023-2024 Adult Education award of FY22 reallocation funds to sub-recipients. Grant recipients are required to adhere to the special terms and conditions in [Supporting Document A](https://www.doe.virginia.gov/home/showdocument?id=47894&t=638277901348592369). Final reallocation award amounts are found in [Supporting Document B](https://www.doe.virginia.gov/home/showdocument?id=51496&t=638379078378664450). Fiscal details of each award are listed in [Supporting Document C](https://www.doe.virginia.gov/home/showdocument?id=51498&t=638379078383977651). A budget worksheet, [Supporting Document D](https://www.doe.virginia.gov/home/showdocument?id=51500&t=638379078388820915), is required to be returned to OAEL@doe.virginia.gov by January 26, 2024.

These funds are awarded out of unspent funds from the *Workforce Innovation and Opportunity Act* (WIOA), Title II, Adult Education and Family Literacy Act (AEFLA) (FAIN V002A220047) allocation to the Virginia Department of Education. Funds are distributed to providers that successfully competed for the AEFLA 2023-2025 grant cycle, announced in Adult Education Director’s [Memo #59-23](https://www.doe.virginia.gov/home/showpublisheddocument/45515/638224374212830000).

Federal funds must be matched by a local match of 15 percent and identified in the budget worksheet. Priorities for these funds include expanding services, meeting the terms and conditions imposed on grantees in Adult Education Director’s [Memo #62-23](https://www.doe.virginia.gov/home/showpublisheddocument/48993/638296903831730000), and accommodating salary increases for state employees including teachers, which was passed in the budget and announced in the [*Virginia Education Update Newsletter*](https://content.govdelivery.com/bulletins/gd/VADOE-3702d85?wgt_ref=VADOE_WIDGET_298) on September 14, 2023.

If you have any questions, please contact Heidi Silver-Pacuilla, Ph.D., Adult Education Coordinator, by email at OAEL@doe.virginia.gov or by telephone at (804) 774-2377.

JAW/HSP/sed