# 2024 Summer Residential Governor's Schools (SRGS)A Guide for Public and Private School Administrators

The 2024 Summer Residential Governor's School (SRGS) selection process is consistent with the mission of the Virginia Department of Education (VDOE) to provide eligible students in the Commonwealth fair and equitable access to programs and services. The process continues to provide representation in the SRGS to students throughout the Commonwealth from public school divisions and accredited private schools. All guides, parent and student information, applications, and school nomination forms are available on the [VDOE Governor’s School Programs Website.](https://vdoe.prod.govaccess.org/teaching-learning-assessment/specialized-instruction/governor-s-schools/summer-residential-governor-s-schools)

The administrative guide has been developed to assist counselors and others who are working with current sophomores or juniors who wish to apply for any of the Summer Residential Governor’s Schools. The guide outlines the specific process for the summer programs from prenomination through completion of the summer program. To assist schools and counselors through this process, the VDOE has established specific VDOE deadlines (Attachment A) and has recommended deadlines for divisions to use to facilitate submission of student information through the VDOE’s Single Sign-on Web System (SSWS). Public school divisions’ gifted education coordinators and private school regional coordinators act as the primary VDOE contacts for all information and submission of student nominees. Please refer to Attachment B for the names and contact information of the private school regional coordinators and a listing of private schools by region.

In reviewing the VDOE deadlines, divisions and private school regional coordinators should establish their own deadlines for the submission of the various parts of the applications. Each division and private school regional coordinator is encouraged to provide the school counselors in the division or private school with information and deadlines regarding the application process and meeting dates and locations.

Because many schools do not have school-based gifted education teachers, the secondary school counselor is a vital person in the application process. He or she may be the one person in the building with access to the required records and who knows the student. Students should consult the school counselor throughout the process and honor all deadlines established by the counselor.

**Each program has its own application.**

**Please have students use the appropriate application of the corresponding program.**

## DEFINITION OF TERMS

| **Term** | **Definition** |
| --- | --- |
| Applicants | Students are classified as applicants throughout the school and division’s selection process. |
| Nominees | Applicants are classified as nominees if their applications are selected by the division’s selection committee to be submitted to the VDOE. |
| Gifted Education Coordinator | The designated contact person in the division who is the final authority for problem solving with the VDOE. |
| Private Schools | Each private school submitting applications for the regional nomination process must be accredited by one of the approved accrediting constituent members of the [Virginia Council for Private Education](https://www.vcpe.org/). |
| Private School Regional Coordinator | The designated contact person within the Private School Region who is the final authority within the Region for problem solving with the VDOE. |
| Visual and Performing Arts Programs | The visual and performing arts programs available for students include dance, instrumental music, theatre, visual arts, and vocal music. |

**DISSEMINATION OF INFORMATION**

1. Each division's gifted education coordinator and each private school administrator is encouraged to provide all high schools with information regarding the application submission process. Each division and private school should establish and publicize local dates for the submission of applications within the school or division.
2. The Governor's School process begins as **tenth- and eleventh-grade students** return to school. Schools must publicize information about the Summer Residential Governor's Schools to all tenth- and eleventh-grade students and may not restrict information about the program to students enrolled in advanced classes or those recommended solely by teachers.
3. Schools must not discriminate upon the basis of religious conviction, race, gender, age, national origin, disability, or parent/guardian occupation.
4. Public school divisions are responsible for the local share of the tuition costs for any student enrolled in a public school who is nominated. The local share for the school division is based on its current ability-to-pay composite index, not to exceed 50 percent of the tuition cost for the respective program. The remainder of the cost is paid with state funds.
5. Private schools are responsible for 50 percent of the tuition cost for the respective program. The remainder of the cost is paid with state funds.
6. Each private school may select applicants for the SRGS programs. **It is important that accredited private schools wishing to participate in the programs contact the regional coordinator as soon as possible to confirm their intentions to participate.**

**NOTE:** Students whose parent or legal guardian resides in Virginia and who attend private schools outside of the Commonwealth may also be nominated for Virginia's Summer Residential Governor's Schools if they meet all other eligibility requirements. Such students must contact Amanda Nevetral, Director, Office of Advanced Learning, at Amanda.Nevetral@doe.virginia.gov or at 804-418-4693, for more information. Some schools in the DC area participate in the selection process with private schools in northern Virginia; see listing in Attachment B.

## CRITERIA FOR ELIGIBILITY

 Schools must provide an application to any student. Schools are strongly encouraged to review the selection criteria with students and to assist them in recognizing the competition they face at the state level. The following criteria must be met for a student to be eligible for consideration for the Governor's School program as indicated:

1. In the academic programs and the mentorship programs, a student should be identified as gifted*.* Submission of a nominee not meeting this criterion is an option if the division feels the student is a viable candidate for a specific program. The score on an achievement or aptitude/ability measure may be used as one of the two required norm-referenced tests, regardless of the age at which the test was taken. The second required score must come from a norm-referenced achievement or aptitude/ability measure administered within the past three years.
2. In the visual and performing arts programs, a student should be identified as gifted in an arts area (8 VAC 20-40-40, Screening, referral, identification, and service*)*. If a school does not identify and serve students gifted in the arts, any student who meets one of the criteria listed below for the VPA program may apply. In addition, each applicant must participate in the adjudication process in January as scheduled by VDOE. A student may meet any one of the following criteria to be eligible for the VPA program:
3. Rank at or above the 80th percentile on recent standardized test measures, or
4. Possess a C average for the last grade completed, or
5. Have a letter of commendation from a teacher who feels the student would qualify if not for an unusual situation or circumstance.

1. A student must be neither a current applicant to a 2024 Governor's Foreign Language Academy or other Summer Residential Governor’s School, nor a former participant in these programs. A student may attend only one Foreign Language Academy or other Summer Residential Governor’s School program during his or her high school career.
2. A student who participates in one of the 19 Academic-Year Governor's Schools or who has participated in one of the 21 Summer Regional Governor's Schools may apply.
3. A student must be genuinely interested in attending the Governor's School and have the emotional maturity, stability, and self-discipline to live away from home for an extended period.
4. A student must be eligible for a free, public education in the Commonwealth of Virginia.

## ACADEMIC PROGRAMS AND DATES

* Agriculture (AG) (4 weeks) June 23-July 20, 2024

Virginia Tech Program begins at 2 p.m.

* Humanities (HUM) (4 weeks) June 23-July 20, 2024

Radford University Program begins at 1 p.m.

* Mathematics, Science, and Technology (MST) (4 weeks) June 30-July 27, 2024

University of Lynchburg Program begins at 2 p.m.

* JLAB Mentorship (JLAB) (4 weeks) June 23-July 20, 2024

College of William and Mary Program begins at 3 p.m.

* Virginia Institute of Marine Science Mentorship (VIMS) (4 weeks) June 23-July 20, 2024

College of William and Mary Program begins at 3 p.m.

* Visual and Performing Arts (VPA) (4 weeks) June 23-July 20, 2024

Radford University Program begins at 1 p.m.

• Medicine and Health Sciences (MHS) (4 weeks) June 23-July 20, 2024

 Radford University Program begins at 1 p.m.

| **Program** | **Location** | **Student Capacity** |
| --- | --- | --- |
| Agriculture (AG) | Virginia Polytechnic Institute and State University | 100 |
| Humanities (HUM) | Radford University | 100 |
| Mathematics, Science, Technology (MST) | University of Lynchburg | 160 |
| Thomas Jefferson National Accelerator Facility (Jefferson Lab)Mentorship (JLAB) | College of William and Mary, with transportation to the mentorship site daily | 11 |
| Virginia Institute of Marine Science Mentorship (VIMS) | College of William and Mary, with transportation to the mentorship site daily | 6 |
| Visual and Performing Arts (VPA) | Radford University | 250 |
| Medicine and Health Sciences (MHS) | Radford University | TBD |

| **AG** | **HUM** | **MST** | **JLAB** | **VIMS** | **VPA** | **MHS** |
| --- | --- | --- | --- | --- | --- | --- |
| Agricultural Economics | Anthropology | Anatomy and Physiology | Accelerator Operations | Coastal Law | Dance | Biology |
| Agricultural Engineering | Economics | Astronomy | Computer Science – Advanced | Fisheries Science | Instrumental Music | Chemistry |
| Animal Science | History | Computer Programming | Electrical Engineering | Marine Resources Management | Theatre | Computer Science Applications |
| EnvironmentalEngineering | Literature | Geology | Materials Science | Oceanography | Visual Arts | Environmental Science |
| EnvironmentalTechnology | Media | Hydrology | Mechanical Engineering | Wetlands Ecology | Vocal Music | Forensics |
| Food Science | Philosophy | Hypermedia | Physics | **No Data** | **No Data** | Medicine |
| Plant Science | Political Science | Physics | **No Data** | **No Data** | **No Data** | Physics |
| **No Data** | Psychology | Upper Level Mathematics | **No Data** | **No Data** | **No Data** |  |
| **No Data** | Sociology | **No Data** | **No Data** | **No Data** | **No Data** |  |

Student Area(s) of Interest Guide

## ADJUDICATION PROCESS for VISUAL AND PERFORMING ARTS APPLICANTS

### Submitting Applicants for Adjudication

All VPA applicants must participate in the state-sponsored adjudication process. Adjudication sites and dates are provided in Attachment D for public schools and Attachment E for private schools. Adjudication quotas and VPA nominee quotas for public schools are provided in Attachment F. Students may adjudicate in only one art area and must be nominated for adjudication by their school division or private school representative.

### For Public School Divisions

The information in Attachment F is designed to allow each public school division one set of five adjudicants (one student each for visual art, dance, instrumental music, vocal music, and theatre) for the first 1,000 students enrolled in the tenth and eleventh grades and an additional set of five for each 1,000 students or part thereof. If a public school or public school division does not fill one or more of the available slots in an arts discipline, it may not substitute students from other arts disciplines into those slots.

### For Private Schools

Each private school may select one adjudicant in each art discipline (visual art, dance, instrumental music, vocal music, and theatre) for a total of five adjudicants. If a private school does not fill one or more of the arts disciplines, it may not substitute students from other arts disciplines into those slots. For VPA nominees, a private school must submit selected nominees to the regional coordinator; regional quotas are provided on Attachment B.

Public gifted education coordinators and private school counselors or designees provide the adjudication director with the names of applicants in each art discipline on the Adjudication Form (Excel form), available on the [VDOE Governor’s School Programs Website.](https://vdoe.prod.govaccess.org/teaching-learning-assessment/specialized-instruction/governor-s-schools/summer-residential-governor-s-schools) Online submissions must be received by Radford University by November 22, 2023. The following information must be provided by the November 22, 2023, deadline:

1. Advance notification of transportation plans that require students to be scheduled at adjacent times (e.g., several students carpooling from the same private school, or schools/regions that provide transportation for students).
2. Advance notification of scheduling conflicts such as district band competitions that require students to be scheduled at specific times or on a date other than the one assigned to the public or private school.
3. Requests for large percussion instruments to be provided at the specific adjudication site.

It is the responsibility of the division’s gifted education coordinator or the private school counselor or designee to ensure that all information required by the adjudication director is delivered on time. Neither the adjudication director nor the VDOE may be held responsible for student information that does not arrive or arrives late.

### Scheduling Adjudication Appointments

The adjudication director will schedule all adjudication appointments. If an adjudicant has a known school-related conflict that cannot be rescheduled, the division’s gifted education coordinator or the private school counselor or designee must indicate this on the Adjudication Form online. The adjudication director will email a listing of the applicants' scheduled appointments to the division’s gifted education coordinator or the private school counselor or designee. In that email, the division’s gifted education coordinator or the private school counselor or designee will also receive individual student letters regarding adjudication appointments, a campus map, and other materials to be copied and distributed to each applicant. **Information is not emailed directly to students. Any changes to the adjudication schedule after December 15, 2023 will result in a $25 fee charged to the school division by Radford University.**

Applicants must notify their division’s gifted education coordinator or the private school counselor, or designee, in advance, if they know they will be unable to attend the adjudication. The school counselor or designee will then notify the adjudication director if an applicant is unable to attend the scheduled adjudication. Applicants will be rescheduled at the adjudication director's discretion.

The hosting university is responsible for the adjudications at all three sites. It reserves the right to charge a cancellation fee of $25 for each student who fails to attend his/her scheduled state adjudication appointment, without rescheduling prior to or immediately after that date. The cancellation fee will allow the university to recoup expenses for the professional and support staff, and facilities needed for the students scheduled to adjudicate at each site.

For information and specific questions with respect to adjudication procedures, requirements and sites, send an email to **rugovschool@radford.edu.**

***Make-up Appointments***

Applicants who qualify for a make-up adjudication appointment must notify the division’s gifted coordinator or the private school contact by the Monday immediately after the scheduled adjudication. The division’s gifted coordinator or private school contact must notify the adjudication director no later than the following Wednesday.

To qualify for a make-up adjudication appointment, an applicant must be excused for the missed appointment for one of the following reasons: (a) medical illness documented by written excuse from a physician; (b) family emergency as documented by written excuse from parent or guardian; (c) inclement weather documented by a letter or email from the school counselor or designee; or (d) unforeseen school-related conflict documented by a letter or email from the sponsor. The adjudication director will reschedule appointments at a subsequent location or by video conferencing. The adjudication director will send video conferencing instructions to the school counselor or designee, if applicable.

***Adjudication Scores***

The adjudication director will email an electronic spreadsheet of the adjudication scores to the division contact no later than February 2, 2024. Two adjudication scores for each applicant are required in order to complete student applications for consideration by the regional selection committee. Student applications must include these scores for consideration at the state level.

**SCHOOL SELECTION PROCESS**

**\*** **For Summer 2024 only, VDOE will score all Medicine & Health Sciences applications directly. Applications will be blind scored by VDOE using the score sheet on the last page of the application.\***

***Committee Process***

Each secondary school may select applicants for the academic programs, mentorships, and visual and performing arts. The school division’s gifted education coordinator, according to the needs of the division, determines the number of applicants a school may submit to the division's selection committee. These applicants become part of the division's applicant pool from which nominees will be selected.

Each school may convene a committee to consider applicants from the school. Schools should consider including secondary school counselors, educators and/or professionals knowledgeable in each of the academic program disciplines, and persons with expertise/experience in gifted education on its selection committee. Each school sends the completed, original application (with attached documentation of test scores, grades, and level of course difficulty) for each applicant to the school division's selection committee according to the schedule established by the division's gifted education coordinator. Transcripts and other supporting documentation not specifically required in the application should not be sent to VDOE with the nominee’s original application.

## DIVISION OR REGIONAL SELECTION PROCESS

***Number of Nominees***

The number of nominees a public-school division may submit is determined by the VDOE based on the enrollment of eligible students in the school division. Attachment G provides the number of nominees a division may submit to the VDOE for the following groups:

1. Total academic and mentorship nominees (humanities; mathematics, science and technology; or mentorships), and
2. A separate total of nominees for agriculture.

The maximum number of nominees allowed per division is based on enrolled **ninth- and tenth-grade students from the September 30th enrollment date of the prior year**. The number of nominees a private school can submit is determined by region and quotas are provided on Attachment B.

***Committee Process***

Each public school sends the completed, **original** application for each applicant to the division's selection committee. Private schools send their applications to their appropriate regional coordinator. The selection committee must receive applications by the deadline established by the division or regional coordinator. After receiving applications from each participating school with the test score, course, and grade information attached to each application, the selection committee determines its nominees.

 The VDOE suggests that the selection committee consist of secondary school counselors, educators and/or professionals knowledgeable in the academic program disciplines, and persons with expertise or experience in gifted education. The members of the selection committee should represent as many of the schools submitting applicants as possible and should include administrators or teachers who have knowledge about the Governor's Schools.

Attachment H,Scoring Guidelines, provides guidance on evaluating student career highlights, essay, and teachers' narratives. Selection of nominees should be based on the applicants' ability to handle the academic components of the program, understanding of the program expectations, social and emotional maturity, and genuine interest and willingness to participate fully in the program. Nominees should be broadly representative of the racial and gender composition of the division.

***Completing the Application***

**The selection committee should verify that the application has been completed and signed by the student.** The committee must determine the total score for each applicant by using the appropriate scoring form for the program. Forms are available on the [VDOE Governor’s School Programs Website.](https://vdoe.prod.govaccess.org/teaching-learning-assessment/specialized-instruction/governor-s-schools/summer-residential-governor-s-schools)

 Applications received by the VDOE with incomplete scores will be returned to the division's gifted education coordinator for completion. The student will not be considered for any program until all scoring is complete and the application is resubmitted.

Each student's application should also indicate the names, titles, and schools of the selection committee members and other signatures to be indicated on the Division/Region Signatures form. This form is also available at the previously provided Web site. The gifted education coordinator's statement acknowledges that the student's attendance and discipline records have been reviewed and that the nominee is worthy to represent his or her school division.

Each private school and school division must maintain a copy of a completed application for each nominee. These applications may be requested by the VDOE or by the director of the Governor's School if the student is selected to attend. **Copies should be retained until August 4, 2024.**

All decisions of the selection committee are final. The VDOE does not have jurisdiction over the decisions made at the local level.

## NOMINEE SUBMISSION PROCESS

***Ranking the Nominees***

 Once the selection committee has identified its nominees, those nominees must be ranked in one collective ranking system, except for VPA nominees. In other words, all nominees for AG, HUM, MST, JLAB, and VIMS form one ranking pool, separate from visual and performing arts (VPA) nominees. In the case of multiple students with the same score, the committee must assign a different rank to each student. **Students may share the same score, but not the same rank.** Similarly,all VPA students are ranked collectively, regardless of art discipline. **Students may share the same score, but not the same rank.**

***Submitting the Nomination Report***

Nomination information will be submitted to the VDOE via a specific Web site. Gifted education coordinators should contact their school division's Single Sign-On for Web Systems (SSWS) account manager for access. Only authorized users will be able to open the 2024 Summer Residential Governor's School Nominations Report. The VDOE cannot give public school personnel this access; it may only come from the school division's SSWS account manager. Private school regional coordinators will receive their SSWS authorization from VDOE. The Nomination Report form will be available on Friday, January 26, 2024, on the [SSWS Website](https://p1pe.doe.virginia.gov/ssws/login_page.do).

The first page of the application, which should be electronically entered by the student to ensure accuracy and legibility, includes all student information needed to complete the SSWS nominations report. Users should click on the “Add Nominee” button to start entering student data. The first SSWS screen will show the quotas for all programs. These totals will adjust automatically as students' program choices are entered. The user will be notified when he or she attempts to nominate a student where the quota has been filled or where the rank has been duplicated. Users will have the ability to edit or delete data for nominees after they have been entered.

The SSWS program also includes a block on non-Virginia ZIP codes. If the student’s address does not include a valid Virginia ZIP code, the student’s information will not be accepted by the nomination program. Such student’s eligibility will need to be confirmed at the local level and a valid Virginia address will be required before the program will accept the nominee. **Once** **all nominee information, including VPA, academic programs, and mentorship nominees, has been entered**, the user should submit the information to the division superintendent for electronic approval. Once approved, a copy of the verification report needs to be printed. The user should click on “Verification Report,” shown on the screen's left blue bar under ‘Reports’. This report requires Adobe Acrobat**®** to be read.

Users should save the verification report to their computers, print a copy, and submit it with the applications to the VDOE. The verification report must be printed after all nominees are entered in order to indicate the correct number of students for whom the division or private school is guaranteeing tuition. Divisions indicate, through the electronically signed verification report, that **they are guaranteeing tuition for all public students nominated.** Tuition is guaranteed by private schools through the Head of School Tuition certification form (see Attachment I).

The information entered into SSWS is instantaneously transmitted to the VDOE. If the user has an interruption in the online submission process, submission of the data will not be lost. Further information and specific step-by-step instructions will be sent via email to all coordinators by January 26, 2024.

***Submitting Applications to VDOE***

The coordinator mails originals of the applications for the selected nominees along with the copy of the verification report to the VDOE. **Each application should be stapled and have both the ranking and score indicated on the cover sheet.** Only materials required by the VDOE will be accepted. Transcripts, student résumés, and pictures should not be included in the submitted application.

**IN ORDER TO BE CONSIDERED, all materials must be submitted in the student order indicated on the verification report and be postmarked on or before February 23, 2024**. **NO EXCEPTIONS WILL BE MADE. SUBMIT ORIGINAL COMPLETED APPLICATIONS TO THE FOLLOWING ADDRESS:**

Summer Residential Governor's Schools

Office of Advanced Learning

Virginia Department of Education

P.O. Box 2120, Richmond, VA 23218-2120

OR

**Only schools shipping applications by a carrier other than the US Postal Service should use this address:**

101 North 14th St., Richmond, VA 23219

**IMPORTANT:** **Students whose applications were not sent forward for state-level consideration must be provided with written information from the division coordinator indicating that the student was not selected by the division to move forward to the state-level competition. Divisions may be asked to provide this list to the VDOE.**

## VIRGINIA DEPARTMENT OF EDUCATION SELECTION PROCESS

The VDOE receives and processes all required materials **postmarked by February 23, 2024**. Final selection for the academic program participants is made by the VDOE and the program directors and will be based on the strength of the student's application, ranking, needs of the program, and any guaranteed place requirements for school divisions.

Final selection for mentorship participants is made by the program and/or site directors and mentors, based on the strength of the student's application, program needs, and the availability of mentors. No school division or private school region is guaranteed that a student will be accepted into a mentorship.

**NOTE:** Each public school division is guaranteed one representative in an academic program, visual and performing arts, or mentorship. However, due to the limited number of mentorships and visual and performing arts slots, a division that submits nominees only for mentorship or visual and performing arts programs may not be represented in the 2024 program.

**VIRGINIA DEPARTMENT OF EDUCATION NOTIFICATION PROCESS**

**Each nominee will be sent an email regarding his or her application status by mid-April 2024.** Prior to sending the **emails** to all nominees, the gifted education coordinator for each division will receive a status list indicating “invited,” “alternate,” or “not accepted” status for individual nominees. Gifted education coordinators are welcome to share this information with the nominees. **Each student's email will be sent directly to the student email address indicated on the nominee's application (no school emails should be used).**

Because the gifted education coordinator is the primary contact for the VDOE, personnel from individual public schools are welcome to contact their gifted coordinator for information on specific nominees.

**PAYMENT PROCESS**

Public school divisions and private schools will be invoiced in May for students who have accepted the invitation to attend as of mid-May 2024. Divisions or private schools may receive a revised invoice after the first day of the program, indicating students who declined or accepted after the May invoice. Only divisions with changes will receive revised invoices. The VDOE invoices the private school for tuition payments for all accepted students from that institution; payment directly from parents to the VDOE is prohibited.

The following tuitions will be used to determine the school division's share of academic program costs, based on the locality’s ability to pay composite index:

| **Program** | **2024 Tuition** |
| --- | --- |
| Agriculture (AG)  | $2,700 |
| Humanities (HUM) | $1,950 |
| Mathematics, Science, and Technology (MST) | $1,950 |
| Mentorships in Engineering and Marine Science (JLAB or VIMS) | $3,500 |
| Visual and Performing Arts (VPA) | $2,050 |
| Medicine and Health Sciences (MHS) | $3,200 |

Programs charge an activities fee to students to cover extracurricular activities and events that occur outside of the academic day. School divisions may or may not elect to cover any activities fees. Fees may range from $85 to $210 depending on the specific extracurricular activities selected for that summer. These extra-curricular activities fees may be waived or reduced for economically disadvantaged students and those students whose families are undergoing economic hardship and are financially unable to pay. Criteria that may be considered in waiving or reducing extra-curricular activities fees include, but are not limited to, families receiving unemployment benefits or public assistance, including Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI) or Medicaid, foster families caring for children in foster care; or families that are homeless. Student eligibility for free or reduced priced meals may be considered as well. Fee waiver application forms are included in the packet of information sent to the accepted student by the hosting institution.

**PROCESS COMPLETION**

Copies of applications must remain on file until August 4, 2024. At that time, applications should be shredded.

## APPENDICES

1. Important Dates 2023-2024
2. Regional Contacts for Virginia Private Schools
3. Testing Information
4. Adjudication Sites for Public School Applicants
5. Adjudication Sites for Accredited Private School Applicants
6. Public School Adjudication and Nomination Quotas for Visual and Performing Arts
7. Public Schools Academic and Agriculture Quotas
8. Scoring Guidelines
9. Head of School Tuition Certification

### Attachment A

IMPORTANT DATES 2023-2024

| **Timeframe** | **Description** |
| --- | --- |
| October 2023 | Dissemination of information to students begins the process. |
| October 2023 | Suggested time frame for Visual and Performing Arts students to let the appropriate school or division contact know that he/she would like to adjudicate on the specified date and location assigned to the school division or private school region. (Note: Some school divisions may administer their own adjudication process prior to submitting nominees for the state adjudication.) |
| November 22, 2023 | Deadline for nomination of Visual and Performing Arts adjudicants by school division or private school coordinator to **Radford University using the Excel form** **found on the VDOE website**. |
| December 6, 2023 | Adjudication schedules will be emailed to division contacts. Schedules will **not** be mailed directly to students. |
| November 2023 -February 2024 | Criteria for eligibility are considered for each student who plans to apply. Criteria are reviewed before applications are submitted. |
| January 5 (evening) and 6, 2024 | Statewide adjudication at Blair Woods High School, Ashburn. |
| January 13, 2024 | Statewide adjudication at Radford University, Radford. |
| January 19 (evening) and 20, 2024 | Statewide adjudication at Governor’s School of the Arts, Norfolk. |
| January 26, 2024 | Summer Residential Governor’s School Nominations online application will open through SSWS. |
| February 2, 2024 | Statewide adjudication scores distributed to school division/private school contacts. |
| January-February 2024 | Date determined by each division's gifted education coordinator for school deadline to submit completed applications to the division's selection committee. |
| January-February 2024 | Divisions' and private school regions’ selection processes take place. Students not selected must be notified of their status by the selection committee. |
| February 23, 2024 | School divisions' nominee submission process deadline for the gifted education coordinator to: 1) enter the nominee information on the VDOE SSWS Web site; 2) mail original applications and the original cover page of the verification report electronically signed by the division superintendent to the VDOE.  |
| March-April 2024 | VDOE's selection process takes place. |
| Mid-April 2024 | Coordinators receive a list of students and their status. The next week, the VDOE's notification through emails are sent directly to the student’s indicating status of their application.  |
| Mid-May 2024 | Payment process begins with invoices that are sent to divisions or private schools for students who plan to attend as of May 15, 2024. |
| June 15, 2024 | Payment deadline for **private** schools; payment process continues with adjustments to invoice(s), if necessary. |
| July 17, 2024 | Payment deadline for **public** schools; payment process continues with adjustments to invoice(s), if necessary. |

**Contact Information**

If you have questions regarding the application, student selection process, submission of the nomination data, or the invoice process, please contact Amanda Nevetral, Coordinator for Governor’s Schools and Gifted Education, in the Office of STEM at Amanda.Nevetral@doe.virginia.gov or at 804-418-4693.

### Attachment B

Regional Contacts for Virginia Private Schools

Schools invited to participate are those currently listed as accredited by the appropriate agency as recorded by the Virginia Council for Private Education in early September 2023.

ACAD Quota = Total number of nominees a region may submit for the areas of HUM, MST,

JLAB, and VIMS.

AG Quota = Total number of nominees a region may submit for the AG program. Nominees for other academic programs may not use extra slots in this quota.

VPA Quota = Total number of nominees a region may submit for the VPA program.

**Region 1 - Southwest Virginia and Southside Virginia - Craig County east, south, and west to Cumberland, Amelia, Nottoway, and Brunswick**

Regional Coordinator: TBA – Contact the VDOE Coordinator for Gov. Schools and Gifted Education

**ACAD Quota: 6 Nominees AG Quota: 3 Nominees**

**VPA Quota: Two sets of five nominees**

| **Private School** | **Private School** | **Private School** |
| --- | --- | --- |
| Amelia Academy | Hargrave Military Academy | Oak Hill Academy |
| Brunswick Academy | Holy Cross Catholic School | Rivermont Schools |
| Carlbrook School | Kenston Forest School | Roanoke Catholic |
| Carlisle School | Liberty Christian Academy | Roanoke Valley Christian |
| Chatham Hall | New Covenant Schools | Timberlake Christian School |
| Faith Christian Academy | New Dominion School | The Community High School |
| Faith Christian School | New Vistas School | Virginia Episcopal School |
| Fuqua School | North Cross School | Westover Christian Academy |

**Region 2 - Western Virginia and Shenandoah Valley (Winchester/Warren south to Covington/Botetourt across to Amherst to Fluvanna north to Louisa and Rappahannock**

Regional Coordinator: David Sawyer (dsawyer@covenantschool.org), The Covenant School, 434-951-9389

**ACAD Quota: 10 Nominees AG Quota: 4 Nominees**

**VPA Quota: Two sets of five nominees**

| **Private School** | **Private School** | **Private School** |
| --- | --- | --- |
| Boys’ Home, Inc.  | Massanutten Military Academy | St. Anne's - Belfield |
| The Blue Ridge School | Miller School of Albemarle  | Stuart Hall |
| C. F. Richards Jr. Academy | Mountain View Christian Academy | Tandem Friends |
| The Covenant School | Randolph-Macon Academy | Timber Ridge |
| Eastern Mennonite High | Shenandoah Valley Academy | Wakefield Country Day School |
| Fishburne Military School | Shenandoah Valley Christian Academy | Woodberry Forest |
| Fork Union Military Academy | Shenandoah Academy - Harrisonburg | **No Data** |

**Region 3 Central Virginia - Fredericksburg, Richmond, Petersburg,**

Regional Coordinator: Scott Mayer (mayers@stcva.org), St. Christopher’s School, 804-282-3185 ext. 4303

**ACAD Quota: 10 Nominees AG Quota: 4 Nominees**

**VPA Quota: Two sets of five nominees**

| **Private School** | **Private School** | **Private School** |
| --- | --- | --- |
| Banner Christian School | Hallmark Youthcare Richmond | Saint Gertrude School |
| Benedictine High School | Heritage Christian School | St. Catherine's School |
| Blessed Sacrament/Huguenot | Millwood School | St. Christopher’s School |
| The Collegiate School | New Community School | Steward School |
| Faith Baptist Schools | Northstar Academy | Trinity Episcopal School |
| Fredericksburg Academy | Richmond Academy  | Veritas School |
| Fredericksburg Christian High School  | Richmond Christian School | Victory Christian Academy |

**Region 4 Tidewater - Norfolk, Virginia Beach**

Regional Coordinator: Wendy Livingston (wlivingston@norfolkacademy.org), Norfolk Academy, 757-452-6860

**ACAD Quota: 10 Nominees AG Quota: 4 Nominees**

**VPA Quota: Two sets of five nominees**

| **Private School** | **Private School** | **Private School** |
| --- | --- | --- |
| Alliance Christian | Chesapeake Bay Academy | Norfolk Collegiate |
| Atlantic Shores Christian | Faith Academy School of Excellence | Portsmouth Christian Schools |
| Barry Robinson Center | Greenbrier Christian Academy | Stonebridge School |
| Bishop Sullivan Catholic High School | Nansemond-Suffolk Academy | Tidewater Academy |
| Broadwater Academy | Norfolk Academy | Tidewater Adventist Academy |
| Calvary Christian School System | Norfolk Christian School | Virginia Beach Friends School |
| Cape Henry Collegiate School | **No Data** | **No Data** |

**Region 5 Peninsula - Hampton, Newport News, Northern Neck, Williamsburg**

Regional Coordinator: Jessica Switzer (jswitzer@walsingham.org) Walsingham Academy, 757-345-2118

**ACAD Quota: 8 Nominees AG Quota: 6 Nominees**

**VPA Quota: Two sets of five nominees**

| **Private School** | **Private School** | **Private School** |
| --- | --- | --- |
| Christchurch School | Isle of Wight Academy | St. Margaret's School |
| Denbigh Baptist Christian School | Our Lady of Walsingham Academy, Upper School  | Williamsburg Christian Academy |
| Hampton Christian School | Peninsula Catholic High School | **No Data** |
| Hampton Roads Academy | Southampton Academy | **No Data** |

**Region 6 Northern Virginia – Stafford, Prince William, Alexandria, Springfield, Manassas**

Regional Coordinator: Erin O’Leary (o'learye@bishopireton.org), Bishop Ireton High School, 703-212-5188

**ACAD Quota: 8 Nominees AG Quota: 6 Nominees**

**VPA Quota: Two sets of five nominees**

| **Private School** | **Private School** | **Private School** |
| --- | --- | --- |
| Best Academy | The Dominion School | Pope John Paul the Great Catholic School |
| Bishop Ireton High School | Immanuel Christian School | Seton School |
| Christ Chapel Academy | Episcopal High School | St. Stephen's/St. Agnes School |
| Commonwealth Academy | Islamic Saudi Academy | No Data |

**Region 7 Northern Virginia – Arlington, Loudoun, Fairfax, Fauquier, and Falls Church**

Regional Coordinator: Tom Opfer (topfer@paulvi.net), Paul VI, 703-352-0925 ext. 303

**ACAD Quota: 18 Nominees AG Quota: 7 Nominees**

**VPA Quota: Five sets of five nominees**

| **Private School** | **Private School** | **Private School** |
| --- | --- | --- |
| Bishop Denis J. O'Connell High School | Highland School | Potomac School |
| BASIS | Ideaventions Academy | Sidwell Friends Academy(VA resident students only) |
| Edmund Burke School(VA resident students only) | King Abdullah Academy | St. Albans(VA resident students only) |
| Flint Hill School | Madeira School | Trinity Christian |
| Foxcroft School | Middleburg Academy | Wakefield School |
| Georgetown Day School(VA resident students only) | National Cathedral(VA resident students only) |  |
| Georgetown Visitation(VA resident students only) | Paul VI High School |  |

**Other Schools**

**ACAD Quota: 2 Nominees AG Quota: 1 Nominee**

**VPA Quota: One set of five nominees**

* Appomattox Regional Governor’s School for Arts and Technology
* Maggie L. Walker Governor’s School for Government and International Studies
* Quantico High School

### Attachment C

Testing Information

| **APTITUDE/ABILITY TESTS** |
| --- |
| Cognitive Abilities Test (CogAT) |
| Kaufmann Brief Intelligence Test (KBIT-2) |
| Naglieri Non-Verbal Ability Test (NNAT) |
| Otis Lennon School Abilities Test (OLSAT) |
| Preliminary Scholastic Aptitude Test (PSAT) 11th graders |
| Preliminary SAT Scoring Service (PSSS) 9th or 10th graders |
| Raven's Standard or Progressive Matrices |
| Scholastic Aptitude Test (SAT) |
| Stanford-Binet Intelligence Scales Fifth Edition (SB5) |
| Universal Nonverbal Intelligence Test (UNIT™) |
| Wechsler Abbreviated Scale of Intelligence (WASI) |
| Wechsler Intelligence Scale for Children 4th ed. (WISC-IV) |
| Woodcock-Johnson Cognitive Abilities Test (W-J)  |

| **ACHIEVEMENT TESTS** |
| --- |
| American College Test (ACT) |
| AP Subject Scores |
| Comprehensive Test of Basic Skills (CTBS) |
| Iowa Test of Basic Skills (ITBS) |
| Stanford 9 or 10 (SAT 9 or 10) |
| SAT/PSAT Subset Scores in Critical Reading or Mathematics |
| Terra Nova |
| Wechsler Individual Achievement Tests Second Edition (WAIT-II) |
| Woodcock-Johnson Tests of Achievement (WJ-III) |

Other norm-referenced achievement or aptitude/ability tests may be used in the application process.

**ADDITIONAL Aptitude Testing Information**

1. The [**Cognitive Abilities Test (CogAT)**](http://www.riverpub.com/products/cogAT7/index.html) Level G or H may be given to applicants and is marketed by Riverside Publishing.
2. The [**Kaufmann Brief Intelligence Test (KBIT-2)**](https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Cognition-%26-Neuro/Non-Verbal-Ability/Kaufman-Brief-Intelligence-Test-%7C-Second-Edition/p/100000390.html) is administered in 30 minutes and is marketed by Pearson Education, Inc.
3. The [**Naglieri Non-Verbal Ability Test** **(NNAT)**](https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Cognition-%26-Neuro/Non-Verbal-Ability/Naglieri-Nonverbal-Ability-Test-%7C-Third-Edition/p/100001822.html) is administered in 30 minutes and is marketed by Pearson Education, Inc.
4. The[**Otis Lennon School Abilities Test (OLSAT)**](https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Academic-Learning/Comprehensive/Otis-Lennon-School-Ability-Test-%7C-Eighth-Edition/p/100000003.html)is marketed by Pearson Education, Inc.
5. The [**PSAT-10**, **PSAT/NMSQT,** and **SAT**](https://satsuite.collegeboard.org/psat-10) are marketed by The College Board.
6. The **PSAT-10** is similar to the PSAT/NMSQT test but is given in the spring of tenth grade. The scores from this test are not used as qualifiers for the National Merit competition. It is administered on any date the school chooses.
7. The **PSAT/NMSQT** is the Preliminary Scholastic Aptitude Test, given twice a year, generally on the second Tuesday in October, when it serves as the National Merit Scholarship Qualifying Test (NMSQT) and then on Saturday of that week as just the PSAT. Students may register by mail or online and must be in the eleventh grade to qualify for the NMSQT.
8. The Scholastic Aptitude Test, **SAT**, is given on selected Saturdays throughout the year. Students may register by mail or online.

Each test offers a total score and individual section scores. **These scores are given percentile ranks in the student score report.** Divisions may use one of these percentile ranks on the student applications to address the nationally norm-referenced test requirements.

1. The [**Raven Standard and Progressive Matrices**](https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Cognition-%26-Neuro/Non-Verbal-Ability/Raven%27s-Standard-Progressive-Matrices-%28SPM%29-and-Raven%27s-Standard-Progressive-Matrices-Plus-%28SPM-Plus%29/p/100000504.html) are marketed by Pearson Education, Inc.
2. The [**Universal Nonverbal Intelligence Test (UNIT™)**](https://www.wpspublish.com/unit-2-universal-nonverbal-intelligence-test-2) is marketed by Riverside Publishing.
3. The [**Wechsler**](https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Cognition-%26-Neuro/Gifted-%26-Talented/Wechsler-Intelligence-Scale-for-Children-%7C-Fifth-Edition-/p/100000771.html) **(WISC-IV** and **WASI** and **WAIT-III)** is marketed by Pearson Education, Inc.
4. The [**Woodcock-Johnson (W-J and W-J III)**](https://school.nelson.com/psych-ed-assessment/wjiv) is marketed by Nelson Education.

**ADDITIONAL Achievement testing information**

1. The [**American College Test (ACT)**](http://www.act.org/) is administered on selected Saturdays throughout the year. Students may register online or through the mail. This test is used as an entrance criterion for many colleges and universities.
2. The [**Iowa Test of Basic Skills (ITBS)**](http://www.riverpub.com/products/itbs/index.html) is marketed by Riverside Publishing.
3. The [**Stanford 10 (SAT)**](https://www.setontesting.com/product/stanford-10-online/)is marketed by Seton Testing Services
4. The [**Terra Nova**](http://www.setontesting.com/terranova/)is availableat CTB/McGraw-Hill.

**NOTE:** Information on these pages is not intended to be a comprehensive listing of all possible measures. School counselors are welcome to consider other valid and reliable norm-referenced achievement or aptitude/ability measures.

**Attachment D**

**Adjudication Sites for Public School Applicants**

Public school divisions’ allocations are determined by a formula. Adjudicants must be registered by the division or private school designee by November 22, 2023, through the Excel form (online at the VDOE site) submission to Radford.

**Students may not register themselves for the statewide adjudication process.**

**SITE I – Briar Woods High School, January 5 (evening) and 6, 2024**

Alexandria City

Arlington Co

Clarke Co

Town of Colonial Beach

Culpeper Co

Fairfax Co

Falls Church City

Fauquier Co

Frederick Co

Greene Co

Harrisonburg City

King George Co

Loudoun Co

Madison Co

Manassas City

Manassas Park City

Orange Co

Page Co

Prince William Co

Rappahannock Co

Rockingham Co

Shenandoah Co

Spotsylvania Co

Stafford Co

Warren Co

Winchester City

**SITE II – The Governor’s School for the Arts, Norfolk, January 19 (evening) and 20, 2024**

Accomack Co

Amelia Co

Brunswick Co

Caroline Co

Charles City Co

Chesapeake City

Chesterfield Co

Colonial Heights City

Cumberland Co

Dinwiddie Co

Essex Co

Fluvanna Co

Franklin City

Fredericksburg City

Gloucester Co

Goochland Co

Greensville Co

Hampton City

Hanover Co

Henrico Co

Hopewell City

Isle of Wight Co

King and Queen Co

King William Co

Lancaster Co

Louisa Co

Mathews Co

Middlesex Co

New Kent Co

Newport News City

Norfolk City

Northampton Co

Northumberland Co

Nottoway Co

Petersburg City

Poquoson City

Portsmouth City

Powhatan Co

Prince George Co

Richmond City

Richmond Co

Southampton Co

Suffolk City

Surry Co

Sussex Co

Virginia Beach City

Town of West Point

Westmoreland Co

Williamsburg-James City Co

York Co

**SITE III – Radford University, January 13, 2024**

Alleghany Co Carroll Co Highland Co Roanoke City

Albemarle Co Charlotte Co Lee Co Roanoke Co

Amherst Co Charlottesville City Lunenburg Co Rockbridge Co

Appomattox Co Covington City Lynchburg Co Russell Co

Augusta Co Craig Co Martinsville City Salem City

Bath Co Danville City Mecklenburg Co Scott Co

Bedford Co Dickenson Co Montgomery Co Smyth Co

Bland Co Floyd Co Nelson Co Staunton City

Botetourt Co Franklin Co Norton City Tazewell Co

Bristol City Galax City Patrick Co Washington Co

Buchanan Co Giles Co Pittsylvania Co Waynesboro City

Buckingham Co Grayson Co Prince Edward Co Wise Co

Buena Vista City Halifax Co Pulaski Co Wythe Co

Campbell Co Henry Co Radford City

### Attachment E

Adjudication Sites for Accredited Private School Applicants

Each accredited private school is entitled one set of five adjudicants (one visual art, dance, instrumental music, vocal music, and theatre adjudicant). Adjudicants must be registered by the private school designee by November 22, 2023 through the Excel Adjudication form (online at the VDOE site) submission to Radford.

**Students may not register themselves for the statewide adjudication process.**

**SITE I – Briar Woods High School, Ashburn, January 5 (evening) and 6, 2024**

Bishop Denis J. O'Connell High School

Bishop Ireton High School

BASIS

Christian Fellowship School

Commonwealth Academy

The Dominion School

Emmanuel Christian School

Episcopal High School

Flint Hill School

Foxcroft School

Georgetown Visitation

Georgetown Day School

Highland School

Ideaventions Academy

King Abdullah Academy

Madeira School

Mountain View Christian Academy

National Cathedral

Paul VI High School

Potomac School

Pope John Paul the Great Catholic

Quantico High School

Randolph-Macon Academy

Sidwell Friends Academy

St. Albans

St. Stephen's/St. Agnes School

Seton School

Shenandoah Valley Academy

Shenandoah Valley Christian Academy

Timber Ridge

Wakefield Country Day School Wakefield School

**SITE II – The Governor’s School for the Arts, Norfolk, January 19 (evening) and January 20, 2024**

Alliance Christian

Amelia Academy

Appomattox Regional GS for Arts and Technology

Atlantic Shores Christian

Banner Christian School

Benedictine High School

Bishop Sullivan Catholic High School

Blessed Sacrament/ Huguenot

The Blue Ridge School

Boys’ Home, Inc.

Broadwater Academy

Brunswick Academy

C. F. Richards Jr. Academy

Calvary Christian School System

Cape Henry Collegiate School

Carlbrook School

Chatham Hall

Chesapeake Bay Academy

Christchurch School

The Collegiate School

Crawford Day School

Denbigh Baptist Christian School

Eastern Mennonite High

Fishburne Military School

Fork Union Military Academy

Fredericksburg Academy

Fredericksburg Christian School

Fuqua School

Greenbrier Christian Academy

Hampton Christian School

Hampton Roads Academy

Hargrave Military Academy

Holy Cross Regional School

Isle of Wight Academy

Kenston Forest School

Maggie L. Walker Governor's School for Government and International Studies

Middleburg Academy

Nansemond-Suffolk Academy

New Community School

Norfolk Academy

Norfolk Christian School

Norfolk Collegiate

Northstar Academy

Our Lady of Walsingham Academy, Upper School

Peninsula Catholic High School

Portsmouth Christian Schools

Richmond Christian School

Richmond Academy

Saint Gertrude High School

Southampton Academy

St. Anne's - Belfield

St. Catherine's School

St. Christopher's School

St. Margaret's School

Steward School

Stonebridge School

Stuart Hall

Tandem Friends

Tidewater Academy

Tidewater Adventist Academy

Trinity Episcopal School

Victory Christian Academy

Vienna Adventist Academy

Virginia Beach Friends School

Virginia Episcopal School

Williamsburg Christian Academy

Woodberry Forest

**SITE III – Radford University, January 13, 2024**

Carlisle School Massanutten Military Academy Oak Hill Academy

Faith Christian School Miller School of Albemarle Roanoke Catholic

Guardian Angel Regional Catholic School New Vistas School Roanoke Valley Christian

Liberty Christian Academy North Cross School The Covenant School

### Attachment F

Public School Adjudication and Nomination Quotas

For Visual and Performing Arts

| **Div.****No.** | Division Name | **Adjudication Quota****(sets)** | **Nomination Quota****(sets)** |
| --- | --- | --- | --- |
| 1 | ACCOMACK CO PBLC SCHS | 4 | 1 |
| 2 | ALBEMARLE CO PBLC SCHS | 4 | 3 |
| 3 | ALLEGHANY CO PBLC SCHS | 2 | 1 |
| 4 | AMELIA CO PBLC SCHS | 2 | 1 |
| 5 | AMHERST CO PBLC SCHS | 2 | 1 |
| 6 | APPOMATTOX CO PBLC SCHS | 2 | 1 |
| 7 | ARLINGTON CO PBLC SCHS | 5 | 4 |
| 8 | AUGUSTA CO PBLC SCHS | 5 | 2 |
| 9 | BATH CO PBLC SCHS | 2 | 1 |
| 10 | BEDFORD CO PBLC SCHS | 3 | 2 |
| 11 | BLAND CO PBLC SCHS | 2 | 1 |
| 12 | BOTETOURT CO PBLC SCHS | 2 | 1 |
| 13 | BRUNSWICK CO PBLC SCHS | 2 | 1 |
| 14 | BUCHANAN CO PBLC SCHS | 4 | 1 |
| 15 | BUCKINGHAM CO PBLC SCHS | 2 | 1 |
| 16 | CAMPBELL CO PBLC SCHS | 4 | 2 |
| 17 | CAROLINE CO PBLC SCHS | 2 | 1 |
| 18 | CARROLL CO PBLC SCHS | 2 | 1 |
| 19 | CHARLES CITY CO PBLC SCHS | 2 | 1 |
| 20 | CHARLOTTE CO PBLC SCHS | 2 | 1 |
| 21 | CHESTERFIELD CO PBLC SCHS | 16 | 11 |
| 22 | CLARKE CO PBLC SCHS | 2 | 1 |
| 23 | CRAIG CO PBLC SCHS | 2 | 1 |
| 24 | CULPEPER CO PBLC SCHS | 2 | 2 |
| 25 | CUMBERLAND CO PBLC SCHS | 2 | 1 |
| 26 | DICKENSON CO PBLC SCHS | 3 | 1 |
| 27 | DINWIDDIE CO PBLC SCHS | 2 | 1 |
| 28 | ESSEX CO PBLC SCHS | 2 | 1 |
| 29 | FAIRFAX CO PBLC SCHS | 45 | 27 |
| 30 | FAUQUIER CO PBLC SCHS | 4 | 3 |
| 31 | FLOYD CO PBLC SCHS | 2 | 1 |
| 32 | FLUVANNA CO PBLC SCHS | 2 | 1 |
| 33 | FRANKLIN CO PBLC SCHS | 3 | 2 |
| 34 | FREDERICK CO PBLC SCHS | 4 | 3 |
| 35 | GILES CO PBLC SCHS | 2 | 1 |
| 36 | GLOUCESTER CO PBLC SCHS | 2 | 2 |
| 37 | GOOCHLAND CO PBLC SCHS | 2 | 1 |
| 38 | GRAYSON CO PUBLC SCHS | 2 | 1 |
| 39 | GREENE CO PUBLC SCHS | 2 | 1 |
| 40 | GREENSVILLE CO PBLC SCHS | 2 | 1 |
| 41 | HALIFAX CO PBLC SCHS | 2 | 1 |
| 42 | HANOVER CO PBLC SCHS | 5 | 5 |
| 43 | HENRICO CO PBLC SCHS | 15 | 9 |
| 44 | HENRY CO PBLC SCHS | 3 | 2 |
| 45 | HIGHLAND CO PBLC SCHS | 2 | 1 |
| 46 | ISLE OF WIGHT CO PBLC SCHS | 2 | 1 |
| 48 | KING GEORGE CO PBLC SCHS | 2 | 1 |
| 49 | KING AND QUEEN CO PBLC SCHS | 2 | 1 |
| 50 | KING WILLIAM CO PBLC SCHS | 2 | 1 |
| 51 | LANCASTER CO PBLC SCHS | 2 | 1 |
| 52 | LEE CO PBLC SCHS | 2 | 1 |
| 53 | LOUDOUN CO PBLC SCHS | 15 | 13 |
| 54 | LOUISA CO PBLC SCHS | 2 | 1 |
| 55 | LUNENBURG CO PBLC SCHS | 2 | 1 |
| 56 | MADISON CO PBLC SCHS | 2 | 1 |
| 57 | MATHEWS CO PBLC SCHS | 2 | 1 |
| 58 | MECKLENBURG CO PBLC SCHS | 2 | 1 |
| 59 | MIDDLESEX CO PBLC SCHS | 2 | 1 |
| 60 | MONTGOMERY CO PBLC SCHS | 4 | 2 |
| 62 | NELSON CO PBLC SCHS | 2 | 1 |
| 63 | NEW KENT CO PBLC SCHS | 2 | 1 |
| 65 | NORTHAMPTON CO PBLC SCHS | 2 | 1 |
| 66 | NORTHUMBERLAND CO PBLC SCHS | 2 | 1 |
| 67 | NOTTOWAY CO PBLC SCHS | 2 | 1 |
| 68 | ORANGE CO PBLC SCHS | 2 | 1 |
| 69 | PAGE CO PBLC SCHS | 2 | 1 |
| 70 | PATRICK CO PBLC SCHS | 2 | 1 |
| 71 | PITTSYLVANIA CO PBLC SCHS | 4 | 2 |
| 72 | POWHATAN CO PBLC SCHS | 2 | 1 |
| 73 | PRINCE EDWARD CO PBLC SCHS | 2 | 1 |
| 74 | PRINCE GEORGE CO PBLC SCHS | 3 | 2 |
| 75 | PRINCE WILLIAM CO PBLC SCHS | 18 | 14 |
| 77 | PULASKI CO PBLC SCHS | 2 | 1 |
| 78 | RAPPAHANNOCK CO PBLC SCHS | 2 | 1 |
| 79 | RICHMOND CO PBLC SCHS | 2 | 1 |
| 80 | ROANOKE CO PBLC SCHS | 5 | 3 |
| 81 | ROCKBRIDGE CO PBLC SCHS | 2 | 1 |
| 82 | ROCKINGHAM CO PBLC SCHS | 4 | 2 |
| 83 | RUSSELL CO PBLC SCHS | 3 | 1 |
| 84 | SCOTT CO PBLC SCHS | 4 | 1 |
| 85 | SHENANDOAH CO PBLC SCHS | 3 | 2 |
| 86 | SMYTH CO PBLC SCHS | 3 | 1 |
| 87 | SOUTHAMPTON CO PBLC SCHS | 2 | 1 |
| 88 | SPOTSYLVANIA CO PBLC SCHS | 6 | 5 |
| 89 | STAFFORD CO PBLC SCHS | 6 | 5 |
| 90 | SURRY CO PBLC SCHS | 2 | 1 |
| 91 | SUSSEX CO PBLC SCHS | 2 | 1 |
| 92 | TAZEWELL CO PBLC SCHS | 4 | 2 |
| 93 | WARREN CO PBLC SCHS | 3 | 1 |
| 94 | WASHINGTON CO PBLC SCHS | 4 | 2 |
| 95 | WESTMORELAND CO PBLC SCHS | 2 | 1 |
| 96 | WISE CO PBLC SCHS | 6 | 2 |
| 97 | WYTHE CO PBLC SCHS | 3 | 1 |
| 98 | YORK CO PBLC SCHS | 5 | 3 |
| 101 | ALEXANDRIA CITY PBLC SCHS | 2 | 2 |
| 102 | BRISTOL CITY PBLC SCHS | 2 | 1 |
| 103 | BUENA VISTA CITY PBLC SCHS | 2 | 1 |
| 104 | CHARLOTTESVILLE CTY PBLC SCHS | 2 | 1 |
| 106 | COLONIAL HEIGHTS CITY PBLC SCHS | 2 | 1 |
| 107 | COVINGTON CITY PBLC SCHS | 2 | 1 |
| 108 | DANVILLE CITY PBLC SCHS | 4 | 2 |
| 109 | FALLS CHURCH CITY PBLC SCHS | 2 | 1 |
| 110 | FREDERICKSBRG CITY PBLC SCHS | 2 | 1 |
| 111 | GALAX CITY PBLC SCHS | 2 | 1 |
| 112 | HAMPTON CITY PBLC SCHS | 7 | 4 |
| 113 | HARRISONBURG CITY PBLC SCHLS | 2 | 1 |
| 114 | HOPEWELL CITY PBLC SCHS | 2 | 1 |
| 115 | LYNCHBURG CITY PBLC SCHS | 2 | 2 |
| 116 | MARTINSVILLE CITY PBLC SCHS | 2 | 1 |
| 117 | NEWPORT NEWS CITY PBLC SCHS | 9 | 6 |
| 118 | NORFOLK CITY PBLC SCHS | 10 | 7 |
| 119 | NORTON CITY PBLC SCHS | 2 | 1 |
| 120 | PETERSBURG CITY PBLC SCHS | 2 | 1 |
| 121 | PORTSMOUTH CITY PBLC SCHS | 4 | 3 |
| 122 | RADFORD CITY PBLC SCHS | 2 | 1 |
| 123 | RICHMOND CITY PBLC SCHS | 11 | 6 |
| 124 | ROANOKE CITY PBLC SCHS | 4 | 3 |
| 126 | STAUNTON CITY PBLC SCHS | 2 | 1 |
| 127 | SUFFOLK CITY PBLC SCHS | 4 | 3 |
| 128 | VIRGINIA BEACH CITY PBLC SCHS | 21 | 13 |
| 130 | WAYNESBORO CITY PBLC SCHS | 2 | 1 |
| 131 | WILLIAMSBURG-JAMES CITY CO PBLC SCHS | 4 | 2 |
| 132 | WINCHESTER CITY PBLC SCHS | 2 | 1 |
| 135 | FRANKLIN CITY PBLC SCHS | 2 | 1 |
| 136 | CHESAPEAKE CITY PBLC SCHS | 13 | 8 |
| 139 | SALEM CITY PBLC SCHS | 2 | 1 |
| 142 | POQUOSON CITY PBLC SCHS | 2 | 1 |
| 143 | MANASSAS CITY PBLC SCHS | 3 | 2 |
| 144 | MANASSAS PARK CITY PBLC SCHS | 2 | 1 |
| 202 | COLONIAL BEACH PBLC SCHS | 2 | 1 |
| 207 | WEST POINT PBLC SCHS | 2 | 1 |

### Attachment G

Public Schools Academic and Agriculture Quotas

ACAD Quota = Total number of nominees for Humanities; and Mathematics, Science and Technology; and JLAB/VIMS Mentorships

AG Quota = Total number of nominees for Agriculture. Nominees from other academic areas may

not use open slots in this area.

| **Div. No.** | **Division Name** | **ACAD Quota** | **AG Quota** |
| --- | --- | --- | --- |
| 1 | ACCOMACK CO PBLC SCHS | 4 | 2 |
| 2 | ALBEMARLE CO PBLC SCHS | 9 | 5 |
| 3 | ALLEGHANY CO PBLC SCHS | 2 | 2 |
| 4 | AMELIA CO PBLC SCHS | 2 | 2 |
| 5 | AMHERST CO PBLC SCHS | 4 | 2 |
| 6 | APPOMATTOX CO PBLC SCHS | 2 | 2 |
| 7 | ARLINGTON CO PBLC SCHS | 13 | 6 |
| 8 | AUGUSTA CO PBLC SCHS | 8 | 4 |
| 9 | BATH CO PBLC SCHS | 2 | 2 |
| 10 | BEDFORD CO PBLC SCHS | 7 | 4 |
| 11 | BLAND CO PBLC SCHS | 2 | 2 |
| 12 | BOTETOURT CO PBLC SCHS | 4 | 2 |
| 13 | BRUNSWICK CO PBLC SCHS | 2 | 2 |
| 14 | BUCHANAN CO PBLC SCHS | 3 | 2 |
| 15 | BUCKINGHAM CO PBLC SCHS | 2 | 2 |
| 16 | CAMPBELL CO PBLC SCHS | 6 | 3 |
| 17 | CAROLINE CO PBLC SCHS | 3 | 2 |
| 18 | CARROLL CO PBLC SCHS | 3 | 2 |
| 19 | CHARLES CITY CO PBLC SCHS | 2 | 2 |
| 20 | CHARLOTTE CO PBLC SCHS | 2 | 2 |
| 21 | CHESTERFIELD CO PBLC SCHS | 49 | 25 |
| 22 | CLARKE CO PBLC SCHS | 2 | 2 |
| 23 | CRAIG CO PBLC SCHS | 2 | 2 |
| 24 | CULPEPER CO PBLC SCHS | 6 | 3 |
| 25 | CUMBERLAND CO PBLC SCHS | 2 | 2 |
| 26 | DICKENSON CO PBLC SCHS | 2 | 2 |
| 27 | DINWIDDIE CO PBLC SCHS | 4 | 2 |
| 28 | ESSEX CO PBLC SCHS | 2 | 2 |
| 29 | FAIRFAX CO PBLC SCHS | 108 | 54 |
| 30 | FAUQUIER CO PBLC SCHS | 8 | 4 |
| 31 | FLOYD CO PBLC SCHS | 2 | 2 |
| 32 | FLUVANNA CO PBLC SCHS | 3 | 2 |
| 33 | FRANKLIN CO PBLC SCHS | 6 | 3 |
| 34 | FREDERICK CO PBLC SCHS | 9 | 5 |
| 35 | GILES CO PBLC SCHS | 2 | 2 |
| 36 | GLOUCESTER CO PBLC SCHS | 5 | 3 |
| 37 | GOOCHLAND CO PBLC SCHS | 2 | 2 |
| 38 | GRAYSON CO PBLC SCHS | 2 | 2 |
| 39 | GREEENE CO PBLC SCHS | 2 | 2 |
| 40 | GREENSVILLE CO PBLC SCHS | 2 | 2 |
| 41 | HALIFAX CO PBLC SCHS | 4 | 2 |
| 42 | HANOVER CO PBLC SCHS | 14 | 7 |
| 43 | HENRICO CO PBLC SCHS | 34 | 17 |
| 44 | HENRY CO PBLC SCHS | 5 | 3 |
| 45 | HIGHLAND CO PBLC SCHS | 2 | 2 |
| 46 | ISLE OF WIGHT CO PBLC SCHS | 4 | 2 |
| 48 | KING GEORGE CO PBLC SCHS | 3 | 2 |
| 49 | KING AND QUEEN CO PBLC SCHS | 2 | 2 |
| 50 | KING WILLIAM CO PBLC SCHS | 2 | 2 |
| 51 | LANCASTER CO PBLC SCHS | 2 | 2 |
| 52 | LEE CO PBLC SCHS | 3 | 2 |
| 53 | LOUDOUN CO PBLC SCHS | 44 | 21 |
| 54 | LOUISA CO PBLC SCHS | 3 | 2 |
| 55 | LUNENBURG CO PBLC SCHS | 2 | 2 |
| 56 | MADISON CO PBLC SCHS | 2 | 2 |
| 57 | MATHEWS CO PBLC SCHS | 2 | 2 |
| 58 | MECKLENBURG CO PBLC SCHS | 4 | 2 |
| 59 | MIDDLESEX CO PBLC SCHS | 2 | 2 |
| 60 | MONTGOMERY CO PBLC SCHS | 7 | 4 |
| 62 | NELSON CO PBLC SCHS | 2 | 2 |
| 63 | NEW KENT CO PBLC SCHS | 2 | 2 |
| 65 | NORTHAMPTON CO PBLC SCHS | 2 | 2 |
| 66 | NORTHUMBERLAND CO PBLC SCHS | 2 | 2 |
| 67 | NOTTOWAY CO PBLC SCHS | 2 | 2 |
| 68 | ORANGE CO PBLC SCHS | 4 | 2 |
| 69 | PAGE CO PBLC SCHS | 3 | 2 |
| 70 | PATRICK CO PBLC SCHS | 2 | 2 |
| 71 | PITTSYLVANIA CO PBLC SCHS | 7 | 4 |
| 72 | POWHATAN CO PBLC SCHS | 3 | 2 |
| 73 | PRINCE EDWARD CO PBLC SCHS | 3 | 2 |
| 74 | PRINCE GEORGE CO PBLC SCHS | 5 | 2 |
| 75 | PRINCE WILLIAM CO PBLC SCHS | 51 | 25 |
| 77 | PULASKI CO PBLC SCHS | 4 | 2 |
| 78 | RAPPAHANNOCK CO PBLC SCHS | 2 | 2 |
| 79 | RICHMOND CO PBLC SCHS | 2 | 2 |
| 80 | ROANOKE CO PBLC SCHS | 11 | 6 |
| 81 | ROCKBRIDGE CO PBLC SCHS | 3 | 2 |
| 82 | ROCKINGHAM CO PBLC SCHS | 8 | 4 |
| 83 | RUSSELL CO PBLC SCHS | 3 | 2 |
| 84 | SCOTT CO PBLC SCHS | 3 | 2 |
| 85 | SHENANDOAH CO PBLC SCHS | 5 | 3 |
| 86 | SMYTH CO PBLC SCHS | 4 | 2 |
| 87 | SOUTHAMPTON CO PBLC SCHS | 3 | 2 |
| 88 | SPOTSYLVANIA CO PBLC SCHS | 17 | 9 |
| 89 | STAFFORD CO PBLC SCHS | 21 | 11 |
| 90 | SURRY CO PBLC SCHS | 2 | 2 |
| 91 | SUSSEX CO PBLC SCHS | 2 | 2 |
| 92 | TAZEWELL CO PBLC SCHS | 5 | 3 |
| 93 | WARREN CO PBLC SCHS | 4 | 2 |
| 94 | WASHINGTON CO PBLC SCHS | 5 | 3 |
| 95 | WESTMORELAND CO PBLC SCHS | 2 | 2 |
| 96 | WISE CO PBLC SCHS | 5 | 3 |
| 97 | WYTHE CO PBLC SCHS | 3 | 2 |
| 98 | YORK CO PBLC SCHS | 9 | 5 |
| 101 | ALEXANDRIA CITY PBLC SCHS | 7 | 4 |
| 102 | BRISTOL CITY PBLC SCHS | 2 | 2 |
| 103 | BUENA VISTA CITY PBLC SCHS | 2 | 2 |
| 104 | CHARLOTTESVILLE CTY PBLC SCHS | 3 | 2 |
| 106 | COLONIAL HEIGHTS CITY PBLC SCHS | 2 | 2 |
| 107 | COVINGTON CITY PBLC SCHS | 2 | 2 |
| 108 | DANVILLE CITY PBLC SCHS | 5 | 3 |
| 109 | FALLS CHURCH CITY PBLC SCHS | 2 | 2 |
| 110 | FREDERICKSBRG CITY PBLC SCHS | 2 | 2 |
| 111 | GALAX CITY PBLC SCHS | 2 | 2 |
| 112 | HAMPTON CITY PBLC SCHS | 16 | 8 |
| 113 | HARRISONBURG CITY PBLC SCHLS | 4 | 2 |
| 114 | HOPEWELL CITY PBLC SCHS | 3 | 2 |
| 115 | LYNCHBURG CITY PBLC SCHS | 6 | 3 |
| 116 | MARTINSVILLE CITY PBLC SCHS | 2 | 2 |
| 117 | NEWPORT NEWS CITY PBLC SCHS | 21 | 11 |
| 118 | NORFOLK CITY PBLC SCHS | 23 | 12 |
| 119 | NORTON CITY PBLC SCHS | 2 | 2 |
| 120 | PETERSBURG CITY PBLC SCHS | 4 | 2 |
| 121 | PORTSMOUTH CITY PBLC SCHS | 11 | 6 |
| 122 | RADFORD CITY PBLC SCHS | 2 | 2 |
| 123 | RICHMOND CITY PBLC SCHS | 15 | 8 |
| 124 | ROANOKE CITY PBLC SCHS | 9 | 5 |
| 126 | STAUNTON CITY PBLC SCHS | 2 | 2 |
| 127 | SUFFOLK CITY PBLC SCHS | 10 | 5 |
| 128 | VIRGINIA BEACH CITY PBLC SCHS | 49 | 24 |
| 130 | WAYNESBORO CITY PBLC SCHS | 3 | 2 |
| 131 | WILLIAMSBURG-JAMES CITY CO PBLC SCHS | 8 | 4 |
| 132 | WINCHESTER CITY PBLC SCHS | 3 | 2 |
| 135 | FRANKLIN CITY PBLC SCHS | 2 | 2 |
| 136 | CHESAPEAKE CITY PBLC SCHS | 29 | 15 |
| 139 | SALEM CITY PBLC SCHS | 3 | 2 |
| 142 | POQUOSON CITY PBLC SCHS | 2 | 2 |
| 143 | MANASSAS CITY PBLC SCHS | 5 | 3 |
| 144 | MANASSAS PARK CITY PBLC SCHS | 2 | 2 |
| 202 | COLONIAL BEACH PBLC SCHS | 2 | 2 |
| 207 | WEST POINT PBLC SCHS | 2 | 2 |

### Attachment H

Scoring Guidelines

**GUIDELINES FOR RATING STUDENTS' ACTIVITIES, RESEARCH, AND HONORS**

Students have been instructed to be very specific with regard to the explanation of their activities, honors, recognitions, and organization names in this section.

A student should be given 1 or 2 points for each **activity** sponsored by regional, state, or national organizations that support his/her field of interest. Student applying to the Agriculture program may receive two points for their work at a farm or agricultural environment. One point should be awarded for membership in activities with a second point awarded for leadership and/or elected office in the activity or organization. **Only three activities within the past three years may be counted**.

A student should be awarded 1 or 2 points for each **research/study experience** related to his/her field of interest. One point may be awarded for topics and studies that are limited to assignments that are regular parts of the student's curriculum. A second point may be awarded for outstanding accomplishment within the study, completion or pursuit beyond the course requirements, or submission/presentation of the study to a competition, or other activities as deemed appropriate by a majority of the committee. **Only three research/study experiences may be counted**.

A student may receive 1 or 2 points for each **honors or recognitions** they have listed based on the criteria established by the local committee. The student may only list three items in this section.

Record the scores in Part I of the Academic Scores form, available on the [VDOE Governor’s School Programs Website.](https://vdoe.prod.govaccess.org/teaching-learning-assessment/specialized-instruction/governor-s-schools/summer-residential-governor-s-schools)

**GUIDELINES FOR RATING APPLICANT SPEECHES/ESSAYS**

 The rubric is provided as guidance for the scoring of student essays. Students have a choice of essay prompts and all essay prompts are equally valued. The rubric provided is based on the end-of-course persuasive writing checklist. The maximum score for each essay is 6 points per reader. The score is composed of Composition (4 points) and Mechanics (2 points). Scores must be recorded as whole numbers, with the lowest of 0-1 and the highest of 6.

| Composition | **0 – 1** | **2** | **3** | **4** |
| --- | --- | --- | --- | --- |
| Central Idea/Position | Missing | Unclear | Weak | Strong |
| Evidence/Details | Unclear | Minimal | Adequate | Precise/Relevant  |
| Organization/Unity | Lacking | Random/Many digressions | Lapses/ Some digressions | Logical/Unified |
| Counter Claims | Absent | Weak | Attempted | Effective |
| Word Choice | Lacking | Limited | Some Specificity  | Highly Specific |

| **MECHANICS** | **0** | **1** | **2** |
| --- | --- | --- | --- |
| Sentence Structure | Weak | Some variety | Varied |
| Usage | Incorrect | Some incorrect | Consistently correct |
| Mechanics | Incorrect | Some incorrect | Consistently correct |

Evaluators are asked to record the scores for each reader in Part II of the Academic Scores form.

**Attachment H, continued**

**GUIDELINES FOR RATING TEACHERS'/ADULTS’ NARRATIVES**

1. The division coordinator may appoint a reading committee to score the teachers'/adults’ narratives. This committee can be the same one used to score the applicants' essays.
2. Reader(s) should assess each teacher's/adult’s impression of the applicant and assign a score for each narrative between 1 (low) and 6 (high) based on the following scale:
3. **6 pts.** This student **demonstrates superior skills and understanding** of all of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for academic growth; creativity; and intellectual and social maturity.
4. **4 - 5 pts.** This student **demonstrates excellent skills and understanding** in most of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for academic growth; creativity; and intellectual and social maturity.
5. **3 pts.** This student **demonstrates adequate skills** in most of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for academic growth; creativity; and intellectual and social maturity.
6. **2 pts.** This student **demonstrates moderate skills** in the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for academic growth; creativity; and intellectual and social maturity.
7. **1 pt.** This student **demonstrates few skills** in any of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for academic growth; creativity; and intellectual and social maturity.
8. Record the scores in Part III of the Academic Scores form.

### Attachment I

Head of School Tuition Certification

**(Print this form on school letterhead paper)**

February 23, 2024

TO: Governor's Schools and Gifted Education

Virginia Department of Education

Office of Advanced Learning

P.O. Box 2120

Richmond, VA 23218-2120

FROM: **Head of School**

SUBJECT: 2024 Summer Residential Governor's School Tuition Certification

I hereby certify that the student(s) listed below is (are) qualified and genuinely interested in attending the specific Summer Residential Governor's School indicated. I further certify that this private school guarantees funding for the student(s) as its nominee(s) to the 2024 Summer Residential Governor's Schools program. I understand that parents cannot pay the Virginia Department of Education the required tuition payment. I understand that this school will be invoiced in late May for the tuition for these students and that payment to the Virginia Department of Education, ATTN: Fiscal Services, P.O. Box 2120, Richmond, VA 23218-2120, is expected by June 15, 2024.

| **Name of Nominee**  | **Nominee’s Program Choice** |
| --- | --- |
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Signature of Head of School School Name Date