

# MULTIDIVISION ONLINE PROVIDER APPLICATION & COURSE SUBMISSION INFORMATION

**VDOE**

**MOP Information Presentation**



VIRGINIA DEPARTMENT OF EDUCATION

# MULTIDIVISION ONLINE PROVIDER (MOP)

- As provided in § 22.1-212.23 et seq., the *Code of Virginia* allows school divisions to offer online instruction to students using a private organization, educational institution or nonprofit virtual school organization that meets Board of Education approval criteria to operate as a MOP.

# MULTIDIVISION ONLINE PROVIDER (MOP)

- A MOP is a private or nonprofit organization that enters into a contract with a local school board to provide online courses or programs through that school board to students who reside in Virginia both within and outside the geographical boundaries of that school division.

# New Applicants

Submit an application

Submit courses

A yellow starburst graphic with multiple points, containing text about a submission window.

**Window  
January 1-  
February 1, 2024**

# Approved MOP

Submit new courses

Submit revised courses

# THE PROCESS

- Visit the MOP website
- <https://www.doe.virginia.gov/teaching-learning-assessment/instructional-resources-support/virtual-learning/multidivision-online-provider>
- Go to the Application for Approval or Renewal as a Multidivision Online Provider section

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## MULTIDIVISION ONLINE PROVIDER PROGRAM (MOP)

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MOPs supply virtual teachers coupled with online content to K-12 students. Providers may offer one course or a full array of courses as an online course or program provider contracted with a local school division. Approved MOPs and a list of the courses that they are approved to provide may be accessed via this [online query tool](#).



### Application for Approval or Renewal as a Multidivision Online Provider

A multidivision online provider must meet Board of Education approved criteria to operate.

- [Multidivision Online Provider page](#) - includes the criteria for multidivision online providers, application form, and renewal questionnaire.

### Accreditation Requirement

A multidivision online provider is:

- a private or nonprofit organization that enters into a contract with a local school board to provide online courses or programs through that school board to students who reside in Virginia both within and outside the geographical boundaries of that school division
- a private or nonprofit organization that enters into contracts with multiple local school boards to provide online courses or programs to students in grades K through 12 through those school boards
- a local school board that provides online courses or programs to students who reside in Virginia but

# SUBMISSION & DEADLINES

- Applications (including all supporting documentation) and course submissions for the 2023-2024 school year may be submitted beginning **January 1, 2024**.
- Applications and course submissions must be received by 5 p.m. Eastern Standard Time on **February 1, 2024**.
- The review period, approval and denial process will be from February 2, 2024 – May 2, 2024. MOP will be notified through email during this process.

# APPLICATION

- Application consists of four parts:
  - Part I. Applicant Affidavit
  - Part II. Program Profile
  - Part III. Program Requirements
  - Part IV. Program Description
- Certification and all supporting documents should accompany the application.



# SUBMITTING COURSES

- Both new applicants and currently approved Multidivision Online Providers may choose to submit courses for approval during the application window.
- All information related to courses should be entered in the form and ensure that courses are aligned with existing VDOE approved course codes.
- All SOL courses, including CTE must use the VDOE course name. MOP courses names will not be accepted.
- A 3<sup>rd</sup> party course alignment certification document should be submitted for all SOL courses, including CTE.



# SUBMITTING COURSES – PART ONE

## Survey Forms

- Survey Forms for courses must be completed using the *Qualtrics* Survey links provided on the [MOP website](#).

# SUBMITTING COURSES – PART TWO

## 3<sup>rd</sup> Party Documentation

- All documentation certifying courses through a 3<sup>rd</sup> party company must be submitted using the mailbox – [virtualprograms@doe.virginia.gov](mailto:virtualprograms@doe.virginia.gov).
- All files should be emailed in a zipped folder – an SOL Course Folder and CTE Course Folder.
- 3<sup>rd</sup> party correlation file names must include an abbreviated Provider name and VA course name (example: BankAcademy\_Algebra I)
- Correlation file names should not exceed 25 characters.
- No correlation documentation is required for Elective Courses.

# 3<sup>RD</sup> PARTY ALIGNMENT CERTIFICATION FORMAT


1			<b>Sample SOL Alignment Report</b>					
2			XYZ COMPANY CORRELATION CONFIRMATION REPORT					
3			COURSES REVIEWED FOR 90%-100% CORRELATION TO VIRGINIA STANDARDS OF LEARNING					
4								
5	<b>Strand</b>	<b>Upper Level SOL</b>	<b>Lower Level Objectives, Concepts, Skills</b>	<b>Lower Level Met? Y or N</b>	<b>% based on lower level (objectives, concepts &amp; skills)</b>	<b>Upper level (strands) Met? Y or N</b>	<b>% based on upper level strands met</b>	<b>Overall Course Correlation %</b>
6	<b>Communication &amp; Multimodal Literacies</b>	K.1 The student will build oral communication skills.	a) Listen actively and speak using agreed-upon rules for discussion.	Y	90%	Y		100%
7			b) Express ideas in complete sentences and express needs through direct requests.	N				
8			c) Initiate conversations.	Y				
9			d) Follow implicit rules for conversation, including taking turns and staying on topic.	Y				
10			e) Listen and speak in informal conversations with peers and adults.	Y				
11			f) Discuss various texts and topics collaboratively and with partners.	Y				
12			g) Use voice level, phrasing, and intonation appropriate for various language situations.	Y				
13			h) Follow one- and two-step directions.	Y				
14			i) Ask how and why questions to seek help, get information, or clarify information.	Y				
15			j) Work respectfully with others.	Y			100%	

**Note: 3<sup>rd</sup> Party Alignment Certification with signatures**

# REVIEW PROCESS

- Review process may take up to 45 days.
- Virtual Learning Team will:
  - Review all applications
  - Provide feedback if necessary
  - Review all course submissions for alignment at 90% or above
  - Provide feedback as needed
  - Draft approval letters
  - Draft information for applications or courses denied
- A MOP may appeal any denial, and that process may take up to 45 days.

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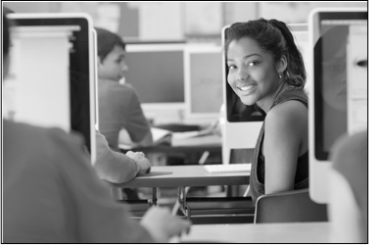
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# MONITORING PROCESS

A faint, light blue graphic in the background. It features a torch with a flame, positioned in front of a silhouette of the state of Virginia. The torch is centered vertically and horizontally relative to the state outline.

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# MONITORING ANNUALLY



- Approved MOP may contract with local school divisions to provide online services.
- All teachers and administrators must possess a valid Virginia license and be endorsed in subject areas that they will teach.
- All expectations, website postings, calendars, orientation, and training should be clear and communicated to all stakeholders.

# MONITORING ANNUALLY

- MOP should communicate regularly with school division staff regarding student enrollment.
- MOP and school division staff should ensure that data is accurate when reporting to VDOE.
- A MOP that no longer meets the Criteria for Approving Multidivision Online Providers may be placed on provisional or revoked status to address concerns and renew good standing.



# Contacts



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