



COMMONWEALTH of VIRGINIA  
Department of Education

September 16, 2016

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: 2016-2017 Federal Program Monitoring Schedule for Certain Programs under the *Elementary and Secondary Education Act of 1965***

The *Elementary and Secondary Education Act of 1965* (ESEA), as amended, requires states to monitor school divisions for compliance in certain program areas. The purpose of this memo is to notify certain school divisions that they will receive an on-site or online federal program monitoring for the 2016-2017 academic year for Title I, Part A, Improving Basic Programs Operated by Local Educational Agencies; Title I, Part C, Education of Migratory Children; Title I, Part D, Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent or At-Risk (Subpart 1 for state agencies and Subpart 2 for school divisions); and Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students. In addition, selected divisions will participate in a pilot of the Title VI, Part B, Subpart 2, Rural and Low Income School Program federal program monitoring protocol. School divisions and federal programs to be monitored during the 2016-2017 school year are listed in Attachment A. The full three-year monitoring schedule is available in Attachment B.

In preparation for the monitoring, the Office of Program Administration and Accountability offers technical assistance to school divisions. A PowerPoint is posted on the [Federal Program Monitoring for ESEA Programs](#) Web page. This slideshow is intended for all program areas, and will familiarize school divisions with the federal program monitoring protocol and monitoring procedures. In addition, program specific webinars will be held according to the schedule below.

Attachments:

Program Area	Webinar Date	Webinar Time
Title I, Part A	Tuesday, November 1, 2016	10:00 a.m.
Title III, Part A	Thursday, November 3, 2016	10:00 a.m.
Title VI, Part B, Subpart 2	Thursday, November 17, 2016	10:00 a.m.

School division federal program coordinators are encouraged to view the slideshow and participate in the program-specific webinars, as applicable. Information concerning how to join the webinar will be emailed to federal program coordinators.

If you have questions regarding federal program monitoring, please contact Shyla Vesitis, Title I Specialist, at [Shyla.Vesitis@doe.virginia.gov](mailto:Shyla.Vesitis@doe.virginia.gov) or (804) 225-3711.

SRS/LS/sv

Attachments:

- A. [2016-2017 Federal Program Monitoring Schedule](#) (PDF)

B. [Federal Program Monitoring Three-Year-Cycle 2014-2015 through 2016-2017](#) (PDF)