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| Complete all fields in CONTACT and STUDENT INFO TAB, save the file with your division name (Ex: HRACADEMY.2023 ...), and send as an attachment by NOVEMBER 22, 2023 to: rugovschool@radford.edu |
| Please enter the following information for your school. Areas highlighted in yellow are required. The listed contact will receive an email with appointment times to distribute to students in December. To enter student names, move to the "Student Info" worksheet tab at the bottom of this excel page. Do not submit student email addresses or more than one contactemail. |
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| **Private School** |  |  |  |
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| **Contact Name** |  |  |  |
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| **Position** |  |  |  |
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| **Email** |  |  |  |
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| **Phone** |  |  |  |
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| **Mailing Address** |  |  |  |
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|  |  | **PLEASE NOTE: student additions, site /date/time changes, no shows (24 hour notice) requested after December 15, 2023 may result in a $25 fee per student payable to the SRGS at Radford University.**  |  |

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| **STUDENT LAST NAME** | **STUDENT FIRST NAME** | **ART DISCIPLINE-(Theater/Instrumental/Vocal/Dance/VisArt** | **INSTRUMENT**  | **VOICE** **Sop/alto/tenor/bass** | **ADJUDICATION DATE** NOVA (Fri-Jan 5th 5pm-9pm)NOVA (Sat-Jan 6th 9am-5pm)RADFORD (Sat-Jan 13th 10am-3pm)NORFOLK (Fri-Jan 19th 6pm-9pm)NORFOLK (Sat-Jan 20th 9am-3pm) | **CONTACT EMAIL (School Contact Personnel only)** | **SPECIAL REQUESTS (specific time, percussion needs, etc.)** |
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| NOVA (Fri-Jan 6th 5pm-9pm) |
| NOVA (Sat-Jan 7th 9am-5pm) |
| NORFOLK (Fri-Jan 12th 6pm-9pm) |
| NORFOLK (Sat-Jan 13th 9am-3pm) |
| RADFORD (Sat-Jan 20th 10am-3pm) |

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