Attachment A

SNP Memo No. 2023-2024-30

October 12, 2023

A close-up of a logo

Description automatically generated

2023–2024 Virginia Standardized Recipe Development Team Application

Overview

The Virginia Department of Education, Office of School Nutrition Programs (VDOE-SNP), is recruiting members to the Virginia Standardized Recipe Development Team for the purpose of developing, standardizing, and implementing new standardized recipes featuring Virginia Harvest of the Month items. Specifically, the VDOE-SNP will recruit four school division teams (a team is comprised of one school nutrition director plus one additional school nutrition team member such as a chef, nutritionist, menu planner, field supervisor, manager, etc.) for a total of eight new team members. **All interested school divisions must complete and submit this form, the Virginia Standardized Recipe Development Team Application, by COB Friday, October 27, 2023, to be considered for this opportunity.**

School Division Team Information

School Division Name: Click or tap to enter text

Superintendent's Region (1–8): Click or tap to enter text

**Team Member 1 (School Nutrition Director)**

First and Last Name: Click or tap to enter text

Title: Click or tap to enter text

Email Address: Click or tap to enter text

Phone Number: Click or tap to enter text

**Team Member 2 (School Nutrition Team Member)**

First and Last Name: Click or tap to enter text

Title: Click or tap to enter text

Email Address: Click or tap to enter text

Phone Number: Click or tap to enter text

Signatures

Division Superintendent Name

Division Superintendent Signature

Date

Team Member 1 Name

Team Member 1 Signature

Date

Team Member 2 Name

Team Member 2 Signature

Date