**College Partnership Laboratory School Standing Committee Meeting**

**Draft Minutes**

Monday, July 31, 2023

The College Partnership Laboratory Schools Standing Committee (“Standing Committee”) met in the conference room on the 22nd Floor of the James Monroe Building, 101 North 14th Street, Richmond, VA 23219.

**Committee Members**

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| Ms. Joan Wodiska, Chair – Attended in person | Dr. Pam Moran, Vice Chair – Attended virtually |
| Mr. John Bailey – Attended in person | Mr. Bill Hansen – Attended virtually |
| Mr. Andy Rotherham – Attended in person |  |

The Chair of the Standing Committee, Joan Wodiska, called the meeting to order at 10:00 a.m. Mr. Hanson and Dr. Moran participated in the meeting remotely with the permission of the Chair, Ms. Wodiska.

# ***MOMENT OF SILENCE***

Ms. Wodiska asked for a moment of silence.

***PLEDGE OF ALLEGIANCE***

The recitation of the Pledge of Allegiance followed the moment of silence.

Ms. Wodiska requested to amend the agenda by removing Item B. Mr. Rotherham made a motion to approve the amended agenda. The motion was properly seconded and carried unanimously.

Dr. Bailey made a motion to approve the meeting minutes from the July 7, 2023, meeting. of the Standing Committee. The motion was properly seconded and carried unanimously.

***PUBLIC COMMENT***

There were no public comments.

***ACTION/DISCUSSION ITEMS***

***Item A:* *Presentation from Mr. Nicolas Ramos, Executive Director of the International Association of Laboratory Schools***

Mr. Nicholas Ramos, Executive Director of the International Association of Laboratory Schools, presented this item virtually. Mr. Ramos has been an important source of information as the Committee looks to review and approve high quality lab schools in Virginia. Mr. Ramos gave a presentation for the Committee describing what the association does for teacher training, curriculum development, professional development and innovation as well as explained how lab schools differ from traditional programs.

***~~Item B: Second Review of College Partnership Laboratory School Application from Southside Virginia Community College~~*** (Item removed from the agenda)

***Item C: First Review of College Partnership Laboratory School Application from James Madison University***

The materials for this item can be found on [the Standing Committee’s page on the VDOE website](https://www.doe.virginia.gov/data-policy-funding/virginia-board-of-education/board-committee-meetings/college-partnership-laboratory-schools-committee).

Dr. Mark Lesperance, Dean of College of Education at JMU, Dr. Larry Shifflett, Superintendent of Rockingham Public Schools, Brad Zugelder, Assistant Dean of the College of Education at JMU and Caitlyn Reid, legislative liaison, presented this item to the Committee. The laboratory school application entitled The Lab School for Innovation & Career Exploration (“JMU Application”) was originally received from James Madison University and Rockingham County Public Schools (“Applicants”) on February 14, 2023. In accordance with the College Partnership Laboratory School Application Process, the JMU Application was reviewed for completion and compliance by the Application Review Technical Expert Committee, a team of Virginia Department of Education Subject Matter Experts (“VDOE SME”).

The participants from JMU and Rockingham County Public Schools gave a presentation giving sample schedules, ideas of innovative learning opportunities, and course descriptions and described possible opportunities for internships, externships and community service. The presentation also included information regarding finance and funding, infrastructure, and possibilities for professional development for teachers. Ms. Wodiska requested clarification regarding the sustainability of funding, the selection process, staffing for the lab schools as well as the supports that will be available for special education students.

The Standing Committee requested that the item be heard again at a future meeting.

***PRESENTATIONS AND WRITTEN REPORTS***

***Item D: Update on Planning Grant Expenditures***

***Item E: College Partnership Laboratory School Application Pipeline***

The materials for these items can be found on [the Standing Committee’s page on the VDOE website](https://www.doe.virginia.gov/data-policy-funding/virginia-board-of-education/board-committee-meetings/college-partnership-laboratory-schools-committee).

***DISCUSSION OF CURRENT ISSUES***

Ms. Wodiska directed the VDOE staff to continue to refine the lab school application, specifically regarding funding, sustainability, governance, teaching and learning, and FERPA. Ms. Wodiska also requested that staff provide an update about developing a professional learning community, especially for existing lab school grantees and also the lab schools themselves as well as an outline on how we can intentionally share information from lab schools with non-lab schools.

***CLOSED SESSION***

Mr. Bailey made a motion to enter a Closed Session in accordance with § 2.2-3711 and/or 2.2-3712 of the Code of Virginia, under the following enumerated subsection:

Subsection 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

And that legal counsel to the Standing Committee and staff, whose presence would aid in this matter, participate in the closed meeting. The motion was properly seconded and carried unanimously.

Chair Wodiska made a motion that the Board certify by roll-call vote that, to the best of each member’s knowledge, (i) only public business matters lawfully exempt from open meeting requirements under Chapter 37 of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered.

Standing Committee roll call:

* **Mr. Rotherham – aye**
* **Mr. Bailey – aye**
* **Dr. Moran – aye**
* **Mr. Hansen – aye**
* **Ms. Wodiska–aye**

***ADJOURNMENT***

The meeting adjourned at 12:35 a.m.