

2023 Fall Position and Exits Collection

In order to comply with the requirements of the *Code of Virginia* (§§ [22.1-79](#) and [22.1-290.2](#)) and ESEA TITLE II, PART A reporting, the Virginia Department of Education (VDOE) will be conducting the Fall Positions and Exits Collection (Fall PEC) for the 2023-2024 school year.

The Fall PEC is designed to collect information on:

- The total number of full-time equivalent positions (FTEs) for licensed and unlicensed personnel in public school divisions and regional centers.
- The number of filled and unfilled bus driver positions by headcount.

A detailed listing of the data elements on the Fall PEC, instructions for completing and submitting the data, and related resources are available on the [Positions and Exits Collection website](#).

The Fall PEC will be opened and accessible through [Single Sign-on for Web Systems \(SSWS\)](#) on **October 2, 2023**. A successful submission of the Fall Position and Exits Collection is due no later than **October 20, 2023**. Superintendents must electronically approve the verifications through Superintendent Data Collection Approval (SDCA) no later than **November 3, 2023**. Early submission is strongly encouraged.

To request a recorded PEC training webinar or for questions regarding the Positions and Exits Collection, please contact Aleta Fonville, Data and Technology Specialist in the Office of Data Services at aleta.fonville@doe.virginia.gov.

Questions regarding licensure should be directed to Susanna Wells, Office of Licensure and School Leadership, by email susanna.wells@doe.virginia.gov or telephone (804)371-2476.