

Department of Education
P. O. BOX 2120
Richmond, Virginia 23218-2120

CAREER AND TECHNICAL EDUCATION MEMO NO. 228-23

DATE: September 8, 2023

TO: CTE Administrators

FROM: Dr. J. Anthony Williams, Director
Office of Career, Technical, and Adult Education

SUBJECT: **Announcing the 2023 Nurse Aide Professional Development Virtual Courses**

The Virginia Department of Education (VDOE), Office of Career, Technical, and Adult Education is pleased to offer two virtual nurse aide professional development courses as described below:

Nurse Aide Train-the-Trainer Course

Workshop 1: October 5-6 or October 18-19

Description: The two-day Nurse Aide Train-the-Trainer course is designed for new Nurse Aide instructors to satisfy the Board of Nursing [18VAC90-26-30](#) requirements.

Nurse Aide Refresher Course

Workshop 2: October 4 or October 16

Description: The one-day Nurse Aide Train-the-Trainer course is designed for existing Nurse Aide instructors to remain qualified to teach the nurse aide curriculum.

Teachers are encouraged to preregister using the online [registration form](#), as space is limited. Registration must be submitted by September 21, 2023. There is no registration fee for the workshops and the VDOE will provide workshop trainers and instructional materials. Participants are responsible for all technology related hardware to include a computer and a webcam and be able to access the Internet.

If you have questions, please contact Crystal Y. Stokes, Health and Medical Sciences Education and Related Cluster Specialist, Office of Career, Technical, and Adult Education, at cte@doe.virginia.gov or by telephone at (804) 418-4720.

JAW/aar