# Agenda Item: C

## Date: September 14, 2023

## Title: First and Final Review of Nominations to Fill Vacancies on Board of Education Advisory Committees

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## Presenter: Jim Chapman, Director of Board Relations

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## Purpose of Presentation:

Review/action required by Board of Education bylaws

## Executive Summary:

The Board’s advisory committees have three-year terms. Some of the Board's advisory committees require specific categories of expertise or geographic representation pursuant to state or federal law or regulation.

The Board currently has vacancies on the Advisory Board on Teacher Education and Licensure (ABTEL). Virginia Department of Education staff solicited nominations for these vacancies from July 13, 2023, through August 11, 2023, through the [*Virginia Education Update*](https://content.govdelivery.com/bulletins/gd/VADOE-36498e9?wgt_ref=VADOE_WIDGET_298).

After reviewing applications, the following individuals are presented to the Board as nominees for appointment:

**Advisory Board on Teacher Education and Licensure**

Douglas Eugene Arnold

Region 7

Citizen at large

Term expires June 30, 2026

Megan Bush

Region 3

Classroom Teacher (Elementary)

Term expires June 30, 2025

Jennifer Goff

Region 4

Classroom Teacher (Secondary)

Term expires June 30, 2026

Michaela West

Region 5

Classroom Teacher (Secondary/SPED)

Term expires June 30, 2026

Kim Halterman

Region 6

Division Superintendent

Term expires June 30, 2025

Carlos Dwight Seward

Region 4

School Principal

Term expries June 30, 2026

Lindy Johnson

Region 2

Higher Education (Public)

Term expires June 30, 2024

Ronald Ramsey

Region 5

School Board Member

Term expires June 30, 2025

## Action Requested:

The Board is requested to waive first review and approve the recommended nominees to fill the vacancies on ABTEL.

## Superintendent’s Recommendation

The Superintendent of Public Instruction recommends that the Board of Education waive first review and approve the recommended nominees to fill the vacancies on ABTEL.

## Rationale for Action:

Board action is required on appointments to ABTEL. To fill the current vacancies, Board action is requested at this meeting.

## Previous Review or Action:

No previous review or action.

## Background Information and Statutory Authority:

Article Nine, Section 2 of the Board of Education’s bylaws states the following:

Section 2. Advisory Committees. Advisory committees may be created by the Board for special purposes to include, but not be limited to, federal and state-mandated committees. An advisory committee shall be composed of persons who represent the views and interests of the general public and who are known to be qualified to perform their duties. Personnel of the Department of Education may be appointed to the committee, as members or as consultants. Unless otherwise prescribed by state or federal law or regulations, all appointments to an advisory committee shall be made by the Board upon the recommendations of the Superintendent of Public Instruction…

The Board of Education’s bylaws also specify the membership and term of service in Article Fifteen, Section 3 and 4, as follows:

Section 3. Membership. The Board shall determine the number of members to serve on an advisory committee, and shall appoint the members of the committee, as specified in Board bylaws under Article 9, Section 2, except as provided by state or federal law or regulation. Nominations for all vacant positions will be solicited as widely as practicable and on forms provided by the Virginia Department of Education. Members of advisory committees shall not receive compensation for their service, but may be reimbursed for travel expenses in accordance with state travel guidelines set forth by the Department of Accounts. The Board, at its discretion, may appoint a member of the Board to serve as a liaison to the advisory committee.

Section 4. Term of Service. Appointments to an advisory committee shall be for a term of three years. Members of an advisory committee may be re-appointed, with no member serving more than two consecutive three-year terms. Any vacancies shall be filled by the Board.

Section [22.1-305.2](https://law.lis.virginia.gov/vacode/title22.1/chapter15/section22.1-305.2/) of the Code of Virginia sets the composition requirements for ABTEL and states, in part, the following:

There is hereby established the Advisory Board on Teacher Education and Licensure (the Advisory Board), which shall consist of three legislative members to be appointed as follows: two members of the House of Delegates to be appointed by the Speaker of the House of Delegates, one member of the Senate to be appointed by the Senate Committee on Rules, and 21 nonlegislative citizen members to be appointed by the Board of Education. Ten nonlegislative citizen members of the Advisory Board shall be classroom teachers, with at least the following representation: three elementary school teachers, three middle school teachers, and three high school teachers. Three nonlegislative citizen members of the Advisory Board shall be school administrators, one of whom shall be a school principal, one of whom shall be a division superintendent, and one of whom shall be a school personnel administrator. Four nonlegislative citizen members of the Advisory Board shall be faculty members in teacher preparation programs in public or private institutions of higher education, who may represent the arts and sciences. One nonlegislative citizen member of the Advisory Board shall be a member of a school board. One nonlegislative citizen member of the Advisory Board shall be a member of a parent-teacher association. One nonlegislative citizen member of the Advisory Board shall be a representative of the business community, and one nonlegislative citizen member shall be a citizen at large. The Chancellor of the Virginia Community College System or his designee shall serve as an ex officio member of the Advisory Board. The Superintendent of Public Instruction or his designee and the Director of the State Council of Higher Education for Virginia or his designee shall serve as nonvoting ex officio members of the Advisory Board.

## Timetable for Further Review/Action:

Following Board action, Virginia Department of Education (VDOE) staff will notify the individual of their appointment.

## Impact on Fiscal and Human Resources:

The operating expenses and other costs associated with the meetings and functions of the Board of Education’s advisory committees are provided through the Department of Education’s operating funds. Where applicable, federal funds are provided to support the expenses and the work of an advisory committee.