



COMMONWEALTH of VIRGINIA  
Department of Education

April 22, 2016

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: PluggedInVA Grant Application for 2016-2017**

Adult education programs funded by the Adult Education and Family Literacy Act (AEFLA) are invited to apply for state funding to support the PluggedInVA initiative for FY 2016-2017. The funds are to be used for implementation of a new PluggedInVA program or maintenance of an existing PluggedInVA program. Eligible applicants may apply for grants of \$35,000 for the maintenance of existing programs or \$50,000 for new programs. If approved, grants will be authorized for the period beginning July 1, 2016 and ending May 31, 2017. The PluggedInVA application packet can be found on the Office of Adult Education and Literacy's (OAEL) Web site at [http://www.doe.virginia.gov/instruction/adulted/grants\\_funding/index.shtml](http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml).

The purpose of the PluggedInVA initiative is to provide adult learners who have low basic skill levels with a contextualized high school equivalency program integrated with technical workplace skills training as a means to prepare them for postsecondary education and employment in targeted industries.

Eligible applicants for PluggedInVA grants are regional adult education programs funded by OAEL and local adult education programs that receive AEFLA funding through a regional consortium. The PluggedInVA program is supported by state lottery funds. Under state law, lottery funds must be distributed to localities or school divisions only. Therefore, it will be necessary for Title II eligible applicants that operate regional adult education programs to partner with a school division in the region that will serve as fiscal agent for the PluggedInVA funds.

Applications (one original set and three copies) must be received by OAEL no later than 2 p.m., June 10, 2016. All materials should be mailed, commercially delivered, or hand delivered. Faxed copies, including document revisions, will not be accepted. Due to newly instituted security protocols at the James Monroe Building, please call OAEL in advance at (804) 786-3347 if you plan to hand deliver your application.

For questions regarding PluggedInVA or the application process, please contact Kate Daly Rolander, workforce education specialist at the Virginia Adult Learning Resource Center (VALRC), via e-mail at [kedaly@vcu.edu](mailto:kedaly@vcu.edu) or by telephone at (804) 827-1946.

SRS/SMC/GPB/gpb