



COMMONWEALTH of VIRGINIA
Department of Education

March 11, 2016

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: Nominations for the Sample Visual Arts Secondary Curriculum Units of Study Development Project Committee

The Office of Humanities and Early Childhood is accepting nominations for the *Sample Visual Arts Secondary Curriculum Units of Study Development Project Committee*. The purpose of this committee is to develop one to two units of curriculum study for Art I: Art Foundations, Art II: Intermediate, Art III: Advanced Intermediate, and Art IV: Advanced that correlate and align to the 2013 *Visual Arts Standards of Learning* and the academic core Standards of Learning. Approximately eight visual arts educators will be selected for this committee.

Committee members will be chosen based on the following criteria:

- instructional training and experience in secondary visual arts education;
- in-depth knowledge of the *Visual Arts Standards of Learning*; and
- balanced regional representation.

Committee members will be provided the following:

- reimbursement for meals and travel expenses in accordance with state travel regulations and guidelines;
- lodging;
- an honorarium of \$110 per day for the four-day meeting, July 25-28, 2016, in Richmond, Virginia, and for three off-site work days for committee members not under contract with a school division at the time of the meeting; and
- a certificate of attendance for recertification points (pending local approval).

All nominees who wish to serve on this committee must complete the Web-based application using the Instruction Committee Application Processing System (ICAPS). The Web-based application process requires a professional reference and division-level approval. Procedures for submitting the Web-based application are available at <https://p1pe.doe.virginia.gov/icaps>.

Completed applications should be submitted to the Virginia Department of Education using ICAPS by April 22, 2016.

If you have questions, please contact Cheryle C. Gardner, principal specialist of fine arts, Office of Humanities and Early Childhood, by e-mail at Cherry.Gardner@doe.virginia.gov or by telephone at (804) 225-2881.

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