



COMMONWEALTH of VIRGINIA
Department of Education

March 4, 2016

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: Announcing Teacher Training for Manufacturing Technician Level 1 Certification Course

The Virginia Department of Education (VDOE), in collaboration with the Virginia Manufacturing Skills Institute (MSI), is pleased to offer the Manufacturing Technician Level 1 (MT1) train-the-trainer certification course.

This training is specifically for currently licensed technology education teachers in divisions that offer or plan to offer the Manufacturing Systems program and for Trade and Industrial teachers of Precision Machining or Electronic/Industrial Robotics. The MT1 training will be conducted in Richmond, Virginia, as scheduled in [Attachment A](#).

The course trainer, instructional resource materials, and the certification assessment tests will be provided by VDOE. Participants are responsible for breakfast and dinner meals, travel-related expenses, and lodging, if needed. School divisions' Perkins funds are allowable for this expenditure. Teachers must preregister to participate in the MT1 training. Registration is limited and slots will be assigned on a first received basis. Refer to [Attachment B](#) for the registration form.

The MT1 certification course is an intensive three-day train-the-trainer program designed to teach instructors how to deliver the MT1 Action Learning Lab in a modular or customized format. The instructor will also learn how to demonstrate the 12 MT1 skills standards through hands-on application. For more information, refer to the [MSI Training Program](#) Web site.

If you have any questions, please contact the Office of Career and Technical Education, at cte@doe.virginia.gov or by telephone at (804) 225-3119.

SRS/KLB/aab

Attachments:

- A. [2016 MT1 Certified Trainer Course Schedule](#) (PDF)
- B. [Manufacturing Technician Level 1 Training Program Registration Form](#) (PDF)

Links:

- [Virginia Manufacturing Skills Institute \(MSI\) Training Program](#)

