

# Equitable Services Carryover Request Form

## School Year 2023-2024

In general, to ensure that equitable services are provided in a timely manner, an LEA must obligate the funds allocated for equitable services under all applicable programs in the year for which they are appropriated. [ESSA Sections 1117(a)(4)(B) and 8501(a)(4)(B)]. There may be extenuating circumstances, however, in which an LEA is unable to obligate all funds within this time frame in a responsible manner. Under these extenuating circumstances, the funds may remain available for the provision of equitable services under the respective program(s) during the subsequent school year. In determining how such carryover funds will be used, the LEA must consult with appropriate nonpublic school officials. [ESEA sections 1117(b) and 8501(c)].

Deadline: Email request form to [equitable.services@doe.virginia](mailto:equitable.services@doe.virginia) by: September 30, 2023.

Upon submission of the Nonpublic Equitable Services Carryover Form to the Virginia Department of Education's Office of Federal Programs, it will be reviewed for approval.

Submit one form per each individual nonpublic school.

<b>CONTACT INFORMATION</b>
LEA Name:
LEA Phone:
Contact Phone:
Email:
Nonpublic School Name:
Number of Nonpublic Schools Served:

### NONPUBLIC SCHOOL PARTICIPATING PROGRAM(S) AND TOTAL LEA EQUITABLE SERVICES AMOUNT OF CARRYOVER

Check All Participating	Total Calculated Nonpublic School Budgeted Amount	Amount of Nonpublic School Budget Spent	Amount of Carryover for Equitable Services
<input type="checkbox"/> Title I, Part A			
<input type="checkbox"/> Title I, Part C			
<input type="checkbox"/> Title II, Part A			
<input type="checkbox"/> Title III, Part A English Learner			
<input type="checkbox"/> Title III, Part A Immigrant			
<input type="checkbox"/> Title IV, Part A			
<input type="checkbox"/> Title IV, Part B			

# LEA Provision of Nonpublic Equitable Services Carryover Form

School Year 2023-2024

## Carryover Justification

Please provide specific details regarding the amount of carryover for Equitable Services.

**Were there extenuating circumstances in which the LEA was unable to obligate all funds within the allotted time frame in a responsible manner?**

\*If answered yes, please complete Parts 1 and 2 below.

☐ YES    ☐ NO    LEA Initials: \_\_\_\_\_    Date: \_\_\_\_\_

☐ YES    ☐ NO    Nonpublic School Official Initials: \_\_\_\_\_    Date: \_\_\_\_\_

**If yes, did timely and meaningful consultation occur with the appropriate Nonpublic School officials regarding carryover and options for carryover in the case of extenuating circumstances?**

☐ YES    ☐ NO    LEA Initials: \_\_\_\_\_    Date: \_\_\_\_\_

☐ YES    ☐ NO    Nonpublic School Official Initials: \_\_\_\_\_    Date: \_\_\_\_\_

## Part 1: Extenuating Circumstance Carryover Justification

- |   |  |
|---|--|
| <input type="checkbox"/> Closure of LEA or Nonpublic School(s)  | <input type="checkbox"/> LEA delayed access to program funds   |
| <input type="checkbox"/> New and/or change in LEA/Nonpublic administration                                    | <input type="checkbox"/> Nonpublic School complaint/dispute delayed services   |
| <input type="checkbox"/> LEA delay in retaining staff and/or equipment/supplies to provide equitable services | <input type="checkbox"/> Professional Development activities and/or other pre-planned equitable services canceled late in the year |
| <input type="checkbox"/> LEA and/or Nonpublic School delay in administering or planning equitable services    | <input type="checkbox"/> Timely and meaningful consultation was not provided to the Nonpublic School                               |
| <input type="checkbox"/> Natural disaster (hurricane, fire, flood, severe storm damage, etc.)                 | <input type="checkbox"/> Budget cost lower than anticipated  |

# LEA Provision of Nonpublic Equitable Services Carryover Form

School Year 2023-2024

## Part 2: Nonpublic Equitable Services Carryover Reduction Plan

Please provide specific details regarding the LEA's plan to reduce the Nonpublic Equitable Services Carryover Amount

## FOR VDOE OFFICE OF FEDERAL PROGRAMS USE ONLY

☐ Request for Nonpublic Carryover APPROVED

☐ Request for Nonpublic Carryover APPROVED as specified below:

☐ Request for Nonpublic Carryover NOT APPROVED

☐ Request for Nonpublic Carryover NOT APPROVED as specified below:

VDOE Ombudsman Signature: \_\_\_\_\_

Date: \_\_\_\_\_