## MEETING MINUTES

# Virginia Career and Technical Education Advisory Committee

9 a.m. to Noon

January 19, 2023

CTE Resource Center, 2002 Bremo Road, Richmond VA 23226

### Attendees

**Committee members:** Christina Clark, Jason Daniel, Christie Garton, Susan Long-Molnar, Darla Miller, Meghan Milo, Dr. Sukeena Stephens, Teri Wiley, Diego Wilson

**VDOE:** Dr. Anthony Williams, Sharon Acuff, Bill Hatch

### Opening Remarks and Welcome

Dr. Sukeena Stephens welcomed everyone and called the meeting to order at 9:09 a.m.

### Public Comment

No written public comment was submitted, and no one requested to make a public comment.

### INTRODUCTIONS

### Approval of Minutes (October 27, 2022)

The minutes were reviewed. Jason Daniels moved to approve the minutes, Teri Wiley seconded, and the minutes were approved by consent at 9:11 a.m.

### CTE Advisory Committee Initiatives

Dr. Sukeena Stephens, Chair

Subcommittees:

Work-based Learning (WBL): Susan Long-Molnar spoke of bringing WBL to Hampton Roads; met with Nikki Finley and proposed holding a forum to bring businesses together to address WBL; Ms. Long-Molnar has partnered with ACT, and Ms. Finley has planned the WBL forum. Teri Wiley is working on this priority with Ms. Long-Molnar. Dr. Sukeena Stephens suggests they continue with this priority and use it as model for other efforts.

Teacher Shortages: Dr. Anthony Williams spoke of Executive Directive 3 (teacher recruiting and retention). The Virginia Department of Education (VDOE) is working to support the directive. He stated that the department is developing a Registered Apprenticeship program for teachers; an announcement is to come later this month at the Apprenticeship Awards banquet. Also coming will be a childcare specialist apprenticeship program, and VDOE is identifying businesses and schools to pilot the program. Comments from Meghan Milo, Dr. Stephens, Ms. Long-Molnar, Darla Miller, Jason Daniel, and Christie Garton; Dr. Stephens said the subcommittee should also focus on the two apprenticeship programs. Dr. Williams clarified that the teacher apprenticeship program is for all subjects (not just CTE), but the Advisory Committee should focus on apprenticeships for prospective CTE teachers. Dr. Williams said he would provide updates at next meeting.

Maritime Industry: Not continuing with this committee.

Discussion of changing subcommittees to the following two priorities:

1. WBL, to include Executive Directive 3: Teacher and Early Childhood Apprenticeship (WBL) programs (Dr. Williams said the author of the directive is calling it apprenticeship, but it really is WBL; i.e., all experiences.)
2. New: Strategic Planning (Advisory Committee goals): Mr. Daniel asks that the strategic plan focus on helping the Office of Career, Technical, and Adult Education in what they are doing now, not creating new work for them.

A motion was made to continue the WBL subcommittee and establish a new strategic planning subcommittee. Mr. Daniel made the motion and Ms. Long-Molnar seconded. The motion was approved.

Dr. Stephens want the Advisory Committee to show support for CTE Month.

* Ms. Long-Molnar suggested using the CTE Month logo on all communications.
* Ms. Garton suggested recognizing businesses that support CTE. Dr. Williams suggested committee members provide videos for their clusters and tag @Virginia\_CTE. Another suggestion was to write an op-ed for committee members’ regions.
* Ms. Long-Molnar suggested using LinkedIn to contact employers.
* Ms. Miller suggested getting information from the ACTE website about CTE Month. She will provide a CTE Zoom background for everyone.
* Dr. Stephens asked for a group picture of the committee to share.
* Dr. Williams asked that any content emailed to be copied to the CTE mailbox (cte@doe.virginia.gov) so he doesn’t overlook it.

### Department of Education Update

*Dr. Anthony Williams, Interim Director, Office of Career, Technical, and Adult Education*

*Sharon Acuff, Work-Based Learning Coordinator*

*William Hatch, CTE Planning, Administration, and Accountability Coordinator*

Asked for an updates from Sharon Acuff and from Bill Hatch.

Sharon Acuff:

* All eight WBL specialist positions have been filled.
* State specialists are helping schools find WBL experiences.
* An updated *High-Quality Work-Based Learning Guide* will be published July 1.
* The 2023 Experience Works conference (face-to-face) is being planned. Dr. Williams would like to invite all committee members to attend. Ms. Acuff explained the conference, its components, and how it has evolved over the years.

Bill Hatch:

* Preparing the Combined Annual Report (narrative, data, finances).
* Collecting postsecondary data for the report.
* Perkins Local Plan applications are coming due.
* Federal program monitoring and civil rights reviews are underway with school divisions. The team visited Henrico County Public Schools and was inspired to hear students talk about CTE and WBL.
* Reimbursements for equipment and credential grants.
* Equipment competitive grants applications.
* Dr. Williams announced a proposal for skilled trades program grant.

Anthony Williams:

* Noted that the new VDOE website has been launched.
* Stated that VDOE is migrating from Gmail to Microsoft.
* Discussed House Bill 2195: Adult Education would transfer to VCCS. The new agency would focus on workforce development, and it would create a board with representatives from all state agencies that work on workforce development.
* Updated the committee on staffing: Mr. Hatch’s team has a vacancy and the director position remains open. The VDOE human resources online platform is changing, so jobs cannot be posted now.
* Asked committee members to participate in at least one of the career and technical student organization (CTSO) conferences and one of the teacher association conferences.
* Noted that CTSO state presidents were at Virginia ACTE conference in January.
* Stated that parent engagement is a priority of the governor’s administration. He asked, how can CTE address it? Christina Clark shared that she participated in a parent STEM engagement cohort and found it rewarding. Ms. Milo suggested focusing on parents for future CTE Month promotions. Ms. Long-Molnar suggested curriculum should include parent engagement (e.g., students have to interview parents).

### Advisory Committee Member Roundtable

*Individual members*

Diego Wilson attended an Auto Tech advisory committee meeting at Fairfax High School. The teacher has reached out to businesses, alumni, parents, school board, mayor to form the advisory committee for the program (about 50 people). Tesla and Volkswagen loan them cars for the school year. Fifteen students cooked dinner for the committee.

Ms. Long-Molnar attended an event at Green Run Collegiate (Virginia Beach City Public Schools), which partnered with Sentara and Centura College. The event was a bridging program for rising ninth-graders (web turbine technology, dental hygiene), with hands-on demonstrations for the students. It is a two-week program.

### Virginia ACTE Update

*Darla Miller, Virginia ACTE Liaison*

Virginia ACTE conference:

* Shared the conference program and pointed out acronyms and board members. She encouraged committee members to use the contact information in program to contact board members.
* Virginia ACTE members visited General Assembly representatives. Ms. Miller encouraged committee members to contact their representatives about CTE and bills being considered.
* Highlighted professional development sessions, including WBL. Ms. Acuff stated that Roanoke City Public Schools is using service learning (WBL) in their government classes, and Virginia Beach City Public Schools is addressing WBL in marketing stores.
* Stated that Virginia Tech and Old Dominion University are strengthening their programs for teacher licensure.
* Shared with the committee the Virginia ACTE Excellence Awards winners, which were announced at the January seminar.
* Gave a policy update, and recognized Del. John Avoli for his support of CTE.

Ms. Miller invited committee members to join Virginia ACTE.

* Bills:
	+ budget amendment to add tech centers to equipment funding (they were left out)
	+ Virginia ACTE supports HB 2195
	+ Virginia ACTE opposes:
		- Vouchers (takes funding away from public schools and CTE)
		- HJ474, which would do away with state Board of Education; all power would go to the state superintendent
	+ Amendment to the state constitution to add charter schools
* Surveyed Virginia ACTE members and found some localities are dipping into local funds for credentialing exams.

Dr. Stephens suggested a photo of the group (taken after adjournment).

Ms. Garton asked about next steps regarding subcommittees. Dr. Stephens will discuss with Dr. Williams.

Ms. Long-Molnar and Teri Wiley requested the date of next meeting be changed.

### Adjournment

Ms. Garton made a motion to adjourn, seconded by Mr. Wilson, and the committee adjourned at 11:53 a.m.

Next meeting: April 13, 2023, 9 a.m. to noon.