# State Special Education Advisory Committee (SSEAC) Meeting

***July 12-14, 2023***

DoubleTree by Hilton Richmond Airport

445 International Center Drive

Sandston, Virginia 23150

(804) 236-1111

This agenda and other information related to the SSEAC are available at <https://www.doe.virginia.gov/data-policy-funding/virginia-board-of-education/board-committee-meetings/state-special-education-advisory-committee-sseac>.

Persons needing special accommodations, including sign language interpreting, should contact   
Mrs. Lisa Crafton by July 7, 2023, via email, at [Lisa.Crafton@doe.virginia.gov](mailto:Lisa.Crafton@doe.virginia.gov) or by phone, at (804) 225-2402; text users dial 711 (Relay). You may also contact Hank Millward, via email, at [Hank.Millward@doe.virginia.gov](mailto:Hank.Millward@doe.virginia.gov) or by phone, at (804) 371-0525 (office) or (804) 301-1171 (cellular).

In-person public comments will be taken Thursday, July 13, 2023, at the time indicated in the agenda below. You may review the [*Guidelines for Public Comment*](https://www.doe.virginia.gov/home/showpublisheddocument/38626/638091324292600000) for additional information. Written public comment should be emailed to [SSEAC@doe.virginia.gov](mailto:SSEAC@doe.virginia.gov) or to [Hank.Millward@doe.virginia.gov](mailto:Hank.Millward@doe.virginia.gov) and must be received by 7 a.m. Thursday, July 13, 2023.

In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.

## Agenda

### Wednesday, July 12, 2023 Executive Committee Members Only

5 – 6 p.m. **Dinner for Executive Committee and Invited Guests**

6 p.m. – Until **Executive Committee Meeting**

***Mychael Willon*,** *SSEAC C*ommittee Chair

* Welcome
* Approval of agenda
* Establish SSEAC 2022-2023 goals
* Orientation for new members
* Establish subcommittee assignments for new members
* Review By-laws
* General discussion
* Adjourn

### Thursday, July 13, 2023

8 – 9 a.m. **Breakfast** **for SSEAC Members and Invited Guests**

9 – 9:30 a.m. **Call to Order, Welcome and Introductions**

***Mychael Willon,*** *SSEAC Committee Chair*

* Welcome
* Introduction of Standing Members
* New Member Introductions
* Approval of Meeting Agenda
* Approval of Minutes from previous SSEAC Meeting
* Executive Committee recommendations on By-laws
* Other business as deemed necessary

9:30 – 9:40 a.m. **VSDB Annual Plan Review**

***Tracie Coleman,*** *Director, Office of Finance and Budget (FAB),   
Department of Special Education and Student Services (SESS), Virginia Department of Education (VDOE)*

9:40 – 10:10 a.m. **Annual Report on Dispute Resolution – Facilitated IEP**

***Patricia Haymes,*** *Director, Office of Dispute Resolution and Administrative Services (ODRAS), Department of Special Education and Student Services (SESS), Virginia Department of Education (VDOE)*

10:10 – 10:30 a.m. **Ombudsman Report on Constituency Issues**

***Peter Grabowski****, Special Education Ombudsman, Office of Specialized Education Facilities and Family Engagement (SEFFE), SESS, VDOE*

10:30 – 11:55 a.m. **FOIA Presentation**

***Alan Gernhardt, Esq.****, Executive Director, Virginia Freedom of*

*Information Advisory Council*

11:55 a.m. – Noon **Report on Follow-up to Public Comment from Previous Meetings**

***Hank Millward*,** *Director, Office of Specialized Education Facilities and Family Engagement (SEFFE), SESS, VDOE*

Noon – 1 p.m. **Working Lunch**

* Discuss subcommittee goals/objectives

1 – 1:30 p.m. **Call to Order and Public Comment Period**

***Mychael Willon,*** *SSEAC Committee Chair*

* Refer to SSEAC Public Comment Guidelines

1:30 – 2:30 p.m. **State of the State Update – Special Education Issues**

***Dr. Samantha M. Hollins,*** *Assistant Superintendent, Department of Special Education Populations, VDOE*

2:30 – 2:45 p.m. **Break**

2:45 – 3 p.m. **Constituency Reports**

***Mychael Willon****, SSEAC Chair*

3 – 4:45 p.m.**Subcommittee Meetings**

**Policy and Regulation**

***Kellie Lockerby****, Subcommittee Chair*

**Family Engagement and Community Outreach**

***Amy Hunter****, Subcommittee Chair*

**Student Achievement and Student Outcomes**

***DaleAnna Curry****, Subcommittee Chair*

**Executive Committee Nominations**

***Adam Dreyfus****, Subcommittee Chair*

* Review previous meeting public comment report/constituency reports and identify issues that subcommittee might need to address
* Establish SSEAC sub-committee goals for the 2023-2024 session
* Open discussion.

**NOTE:** Visitors are welcome to move from one subcommittee group to another and observe. However, they are asked to refrain from any participation in subcommittee meeting discussions and activities. Any comments that visitors may find relevant to the subcommittee goals and objectives can be addressed through the public comment period at the next SSEAC meeting or sent to the SSEAC email, at SSEAC@doe.virginia.gov.

4:45 – 5 p.m.**Reconvene as Full Committee**

***Mychael Willon,*** *SSEAC Committee Chair*

* Briefing/recommendations based on sub-committee work
* Open discussion

5 p.m. **Adjourn**

### Friday, July 14, 2023

8 – 9 a.m. **Breakfast for SSEAC Members and Invited Guests**

9 – 9:05 a.m. **Call to Order and Review/Approval of the Agenda**

***Mychael Willon****, SSEAC Chair*

9:05 – 10:30 a.m. **Subcommittee Meetings**

Continue with subcommittee work

10:30 – 10:45 am **Break**

10:45 – 11:45 a.m. **Reconvene as Full Committee**

***Mychael Willon****, SSEAC Chair*

* + - * Subcommittee Out briefings
      * Open Discussion

11:45 – Noon **Future Meeting Agenda Discussion**

***Mychael Willon****, SSEAC Chair*

Noon **Adjourn**

## Upcoming Meeting Dates

September 28-29, 2023

December 7-8, 2023

**March 6, 2024 (Executive Committee Meeting)**

March 7-8, 2024