



**COMMONWEALTH of VIRGINIA**  
DEPARTMENT OF EDUCATION

**DATE:** May 4, 2023  
**TO:** Division Superintendents  
**FROM:** Dr. Lisa Coons, Superintendent of Public Instruction  
**SUBJECT:** **Call for Nominations for Vacancies on Board of Education Advisory Committees**

The Virginia Board of Education (Board) is seeking nominees for several vacancies on its advisory committees. Please note that, by state or federal law or regulation, some of the vacancies on advisory committees require specific categories of expertise, qualifications, or geographic representation. A [map of the VDOE Superintendent's Regions is available on the VDOE website](#).

The State Special Education Advisory Committee has the following vacancies:

- A parent of a child with a disability (Region 1) (Term expires 6/30/2024)
- An individual with a disability (Any Region) (Term expires 6/30/24)
- A representative of a state agency involved in the financing or delivery of related services to children with disabilities (Term expires 6/30/2024)
- An administrator of programs for children with disabilities (Term expires 6/30/25)
- A parent of a child with a disability (Region 5)

The Advisory Board on Teacher Education and Licensure has the following vacancies:

- A classroom teacher (elementary) (Term expires 6/30/2025)

- A classroom teacher (secondary/special education) (Term expires 6/30/2026)
- A school board member (Term expires 6/30/2025)
- Superintendent (member-at-large) (Term expires 6/30/2025)
- A representative of an institute of higher education (public) (Term expires 6/30/2024)

The Early Childhood Advisory Committee has the following vacancies:

- A representative from a Head Start provider not operated by a local school division
- A representative from a statewide nonprofit association in the Commonwealth whose membership includes both before-school and afterschool nonprofit child care providers and nonprofit preschool (effective July 1, 2023)
- A representative from a business in the Commonwealth

Educators, parents, administrators, and other individuals, as well as organizations are invited to recommend nominees to fill current vacancies as noted above. Individuals are also welcome to nominate themselves.

Members of advisory committees do not receive compensation for their service but may be reimbursed for travel expenses in accordance with state travel guidelines set forth by the Department of Accounts.

Nominations may be made by completing the attached nomination form. Completed nominations should be emailed to the Virginia Board of Education at [BOE@doe.virginia.gov](mailto:BOE@doe.virginia.gov) with the subject line "Advisory Committee Nomination" by **Thursday, May 18, 2023**.

For questions regarding the Board's advisory committees, please contact Jim Chapman, Interim Director of Board Relations, at [Jim.Chapman@doe.virginia.gov](mailto:Jim.Chapman@doe.virginia.gov).

LC/jc

**Attachment:**

- A. [Nomination Form – Board Advisory Committees](#) (PDF)