



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

DATE: April 21, 2023

TO: Division Superintendents

FROM: Dr. Lisa Coons, Superintendent of Public Instruction

**SUBJECT: Revised 2022-2023 National Board Certification Incentive Award Allocations to School Divisions**

[Superintendent's Memo #269-22](#) announced the 2022-2023 National Board Certification Incentive Award (NBCIA) allocations to school divisions. The Virginia Department of Education (VDOE) reopened the data submissions window in February 2023 to allow school divisions to edit original data submissions through the NBCIA application in the [Single Sign-on for Web Systems \(SSWS\)](#) portal. School divisions added eligible teachers who were originally omitted from the fall data collection or deleted teachers who were ineligible for the 2022-2023 award and were originally reported in error. The VDOE has calculated revised incentive award allocations based on the updated data submitted by school divisions.

Attachment A contains the Additional Required Special Terms and Conditions for Grant Awards or Cooperative Agreements. Attachment B contains the revised 2022-2023 NBCIA allocations. Attachment C contains the revised terms of grant award.

For questions regarding the NBCIA, please contact Shawna LeBlond, Grants Manager, at (804) 692-0172 or [Shawna.LeBlond@doe.virginia.gov](mailto:Shawna.LeBlond@doe.virginia.gov).

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**Attachments:**

- A. [Additional Required Special Terms and Conditions for Grant Awards or Cooperative Agreements](#) (PDF)
- B. [Revised 2022-2023 National Board Certification Incentive Award Allocations](#) (Excel)
- C. [Terms of Grant Award](#) (Word)