# Attachment B

# Superintendent’s Memo #068-23

# April 14, 2023

## **Professional Standards for School Nutrition Program Professionals**

### **Category 1- 2,499 Students or Less**

* Bachelor’s Degree in a specific/related major\* (experience preferred, not required); OR
* Bachelor’s Degree in any academic major AND one year of relevant food service experience; OR
* Associate’s Degree in specific/related major\* AND one year of relevant food service experience; OR
* High School Diploma (or GED) AND 3 years\*\* of relevant food service experience.

### **Category 2- 2,500 Students to 9,999 Students**

* Bachelor’s Degree in a specific/related major\* (experience preferred, not required); OR
* Bachelor’s Degree in any academic major AND two years of relevant school nutrition experience; OR
* Associate’s Degree in specific/related major\* AND two years of relevant school nutrition experience.

### **Category 3- 10,000 Students or More**

* Bachelor’s Degree in a specific/related major\* (experience preferred, not required); OR
* Bachelor’s Degree in any academic major AND state recognized certificate for school nutrition directors\*\*\*; OR
* Bachelor’s Degree in any major AND five years of school nutrition program management.

\*Specific/related major: Academic major or concentration in food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, business, or a related field.

\*\*For LEA enrollments less than 500, the VDOE may approve the hiring of a candidate with a high school diploma (or GED) and less than the required years of experience, if the best qualified candidate.

\*\*\*Virginia does not currently have a certificate that meets this requirement. The School Nutrition Association’s certificate or credential (School Nutrition Specialist) cannot be used in lieu of this requirement.

Detailed information on professional standards can be found in the USDA [Guide to Professional Standards for School Nutrition Programs](https://fns-prod.azureedge.us/sites/default/files/resource-files/Professional_Standards_Guide.pdf).