



COMMONWEALTH of VIRGINIA
DEPARTMENT OF EDUCATION

DATE: April 7, 2023

TO: Division Superintendents

FROM: Aimee Guidera, Acting Superintendent of Public Instruction and Secretary of Education

SUBJECT: **Release of State Funding Calc. Tool for HB 1400 Substitute Budget**

The Department of Education (VDOE) released information related to the 2023 General Assembly's adopted budget in [Superintendent's Memo #047-23](#) on March 9, 2023. The General Assembly approved the HB 1400 Substitute budget (also known as the "skinny budget") on February 25, 2023, which amended the initial biennial budget for 2022-2024 enacted in June 2022 (i.e., Chapter 2 budget). For information on the budget actions affecting Direct Aid to Public Education funding in the HB 1400 Substitute budget, please refer to Superintendent's Memo #047-23 and its attachments.

The purpose for this memorandum is to announce the release of a Calc. Tool related to the HB 1400 Substitute budget. VDOE Calc. Tools can be accessed from the following webpage:

[Calc. Tool Webpage](#)

The Calc. Tool gives divisions the opportunity to change Average Daily Membership (ADM) to test the effect on projected state funding and local match requirements using the Department's projected ADM or a local projection of ADM. Although VDOE ADM projections are historically accurate on a statewide basis, VDOE cannot anticipate all factors in each locality that may impact enrollment. It may be necessary for divisions to use their own projections of ADM instead of the projections provided by VDOE. Divisions are encouraged to substitute their estimates for those provided in this memorandum when using the Excel file. Please note that

technical updates for FY 2023 enrollment in the Virginia Preschool Initiative (VPI) and other early childhood programs were not adopted by the 2023 General Assembly and are not a part of the HB 1400 Substitute budget. School divisions will be able to input local projections of VPI slot usage in the Calc. Tool in order to change the original projection to the actual filled slots in FY 2023.

Questions regarding the 2023 General Assembly's adopted amendments to the 2022-2024 biennial budget contained in HB 1400 Substitute and the associated Calc. Tool may be directed to Budget Office staff at (804) 225-2025 or by email at

DOEBUDGETOFFICE@doe.virginia.gov.

AG/eml