# Adult Education and Literacy Advisory Committee Meeting

March 9, 2023

10 a.m. to 2 p.m.

Center for Teacher Leadership

3600 W. Broad Street, Suite 300

Richmond, Virginia

## DRAFT AGENDA

The meeting will be open to the public.

10 a.m. Call to Order and Review of the Agenda……………………………………………….............Tammy Dean, Chair

Adult Education and Literacy Advisory Committee

Reading of Public Comment\*

Approval of October 13, 2022 Minutes

Member Introductions and Acknowledgements

Introduction of Guest Speakers……………………………………………………... J. Anthony Williams, Interim Director

Office of Career, Technical, and Adult Education, VDOE

Virginia’s Digital Opportunity Plan .....………………....……….... Tamarah Holmes, Director of the Office of Broadband

Cole McAndrew, Fellow in the Office of Broadband

Department of Housing and Community Development

Working Lunch to Discuss Implications of Virginia’s Digital Opportunity Plan

Update on the Adult Education Program in Virginia……………………Heidi Silver-Pacuilla, Adult Education Coordinator

Results of Survey on Challenges and Strengths of Digital Skill Development ………………………Kate Rolander, Director

Virginia Adult Learning Resource Center

and

Barry Trott, Adult Services, Library Development and Networking Division

Library of Virginia

Discussion on Allowability of Virtual Participation in Committee Meetings [*Code* §2.2-3708.3](https://law.lis.virginia.gov/vacode/title2.2/chapter37/section2.2-3708.3/#:~:text=%C2%A7%202.2%2D3708.3.,than%20declared%20states%20of%20emergency)……….Tammy Dean, Chair

Virginia Association of Adult and Continuing Education (VAACE)………………………………Nichole Bennett, Liaison

Meeting Recap and Review of Member Terms and Forthcoming Nominations…………………...……Tammy Dean, Chair

2 p.m. Adjournment

**Next Meeting**, October 12, 2023

**Public Comment Guidelines:**

\*Members of the public are encouraged to attend all committee meetings, except executive sessions as defined by the Freedom of Information Act and may record the proceedings in writing or by using a recording device.

The committee will provide an opportunity for members of the public to address the committee at its meetings, as appropriate, during the public comment portion of the meeting.

At its regular meetings, members of the public may address the committee during the public comment portion of the meeting on any matter related to public education which includes the actions of the committee. During the public comment portion, the committee requests that members of the public only address the committee on matters on the committee’s published agenda and any matters added to the agenda during the meeting by the committee.

Requests to address the committee during the public comment portion of the meeting shall include the subject to be discussed and the name of the speaker.

Requests to address the committee during the public comment portion of the meeting should be submitted to the Virginia Department of Education by email to [OAEL@doe.virginia.gov](mailto:OAEL@doe.virginia.gov) no later than two business days in advance of the meeting, but may be submitted the day of the meeting, at the discretion of the committee chairperson.  In honoring such requests, the committee will limit such comments to three minutes for each speaker at the discretion of the committee chairperson.

The committee chairperson may, in his or her discretion, extend the public comment portion of the meeting, allocate the time available for public comment, adjust the order of speakers, or take other reasonable measures to ensure that the committee hears multiple views on any matter presented to the committee.

Public comment speakers will be encouraged to provide multiple written copies of their comments or other materials amplifying their views.