



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

DATE: February 10, 2023

TO: Division Superintendents

FROM: Jillian Balow, Superintendent of Public Instruction

SUBJECT: **Call for Proposals for Apprenticeship Implementation Grant**

The Virginia Department of Education (VDOE), Department of Teacher Education and Licensure is soliciting proposals for an Apprenticeship Implementation Grant. The VDOE and the Virginia Department of Labor and Industry (VDOLI) signed an agreement in January approving VDOE's application to create a Registered Teacher Apprenticeship program in the Commonwealth.

This solicitation for proposals will support eligible applicants that intend to implement a state Registered Teacher Apprenticeship program. Ultimately, the grant will incentivize employment and retention of apprentices in their respective school division. Applicants are eligible to apply for up to \$200,000 of American Rescue Plan Act - Elementary and Secondary School Emergency Relief (ARPA-ESSER) grant funding during the grant period.

Attachment A contains complete proposal details as well as additional resources for the Apprenticeship Implementation Grant. All proposals must include a Proposal Cover Page (**Attachment B**). The VDOE has provided a budget template in **Attachment C**, although applicants may create and submit their own version of a detailed budget organized by the Online Management of Education Grants Awards (OMEGA) object codes listed in Appendix Item E.

All proposals must be submitted as a complete application packet in PDF format **by 4:00 p.m. on Friday, March 17, 2023**, via email to Shawna LeBlond, Grants Manager, at Shawna.LeBlond@doe.virginia.gov. The subject line of the email should read "Teacher Apprenticeship Implementation Grant." Proposals that are received after the deadline will not be accepted.

Questions related to the Apprenticeship Implementation Grant may be directed to Shawna LeBlond, Grants Manager, at (804) 692-0172 or Shawna.LeBlond@doe.virginia.gov.

JB/JJ/sl

Attachments:

- A. [Apprenticeship Application Packet](#) (PDF)
- B. [Proposal Cover Page](#) (Word)
- C. [Budget Template](#) (Word)