**Checklist of Documents for VDOE/DOLI Pharmacy Technician**

**Work-Training Written Agreement**

**Program Director**

* DOLI’s Introduction to DocuSign – Program Directors
* Checklist of Documents for VDOE/DOLI Pharmacy Technician Work-Training Written Agreement
* DocuSign Instructions for Program Directors

**Student**

* DocuSign Instructions for Students

**Parent/Guardian**

* DocuSign Instructions for Parents/Guardians
* *PDF Fillable* DJJ Request for Records and Information
* Email template for Parent-Guardian Requesting a DJJ Record

**Licensed Pharmacist/Nationally Certified Pharmacy Technician**

* DocuSign Instructions for Licensed Pharmacists/Nationally Certified Pharmacy Technicians