# Agenda Item: C

## Date: February 1, 2023

## Title: First and Final Review of Updates to Lab School Application Process Document (Lab School Application Guidelines)

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## Presenter: Elizabeth L. Schultz, Assistant State Superintendent

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## Purpose of Presentation:

Review/action required by Board of Education bylaws

## Executive Summary:

As provided in § [22.1-349.1(A)](https://law.lis.virginia.gov/vacodefull/title22.1/chapter19.1/) of the *Code of Virginia*, as amended by [Chapter 2 of the 2022 Acts of Assembly](https://budget.lis.virginia.gov/item/2022/2/HB30/Chapter/4/4-14.00/), Special Session I, a College Partnership Laboratory School (Lab School) may be established in Virginia through the approval of a process established by the State Board of Education.

The Lab School Application process document was developed in 2010 and originally adopted by the Board in 2011, and was amended in August 2022 to address some of the changes needed due to the General Assembly’s appropriation of $100,000,000 in[Item 137.C.44](https://budget.lis.virginia.gov/item/2022/2/HB30/Chapter/1/137/)of the 2022 Appropriation Act to the College Partnership Laboratory Schools Fund (Fund).

The process document needs further technical updates in language and timelines to meet the current needs of the Board and the Department for the review and approval of Lab School Applications and to:

* Eliminate or reduce artificial time barriers in the application process which impeded eligible entities as defined in § [23.1-628](https://law.lis.virginia.gov/vacode/title23.1/chapter6/section23.1-628/) from applying;
* Clarify the duties of the Board’s appointed Standing Committee in the review and recommendation of Lab School Applications;
* Improve clarity on the application process for eligible entities; and
* Adopt common vernacular and Board-branding with the Board-approved Planning Grant Guidelines and Start-up and Per-Pupil Operating Funding Grant Guidelines.

## Action Requested:

Final review: Action requested at this meeting.

## Superintendent’s Recommendation

The Superintendent of Public Instruction recommends that the Board of Education waive First Review and approve, and delegate to the Department management of further technical edits in the process document, to be called Guidelines for the Approval of College Partnership Laboratory Schools) and associated Lab School Application.

## Rationale for Action:

The timelines for submission of Lab School Applications, approval of the Board, and opening a Lab School as originally set forth in the process document are barriers to the process as operationalized now the General Assembly has appropriated monies into the Fund.

Streamlining and aligning the language of the process document with the other Board-approved Guidelines on Planning Grants and Start-up and Per-Pupil Grants will facilitate the work of the Board, its Standing Committee, and the Department.

## Previous Review or Action:

* No previous review or action.

## Timetable for Further Review/Action:

Upon approval, the Department will finalize the draft process document and post it to the [Lab Schools page](https://www.doe.virginia.gov/teaching-learning-assessment/specialized-instruction/laboratory-schools) on the website.

## Impact on Fiscal and Human Resources:

There are no fiscal or human resources impacts with this change.