# State Special Education Advisory Committee (SSEAC) Meeting

***March 1-3, 2023***

DoubleTree by Hilton Richmond Airport

445 International Center Drive

Sandston, Virginia 23150

(804) 236-1111

**NOTE:** This is a **change in location** from previous meetings.

This agenda and other information related to the SSEAC are available at <https://www.doe.virginia.gov/data-policy-funding/virginia-board-of-education/board-committee-meetings/state-special-education-advisory-committee-sseac>.

Persons needing special accommodations, including sign language interpreting, should contact   
Mrs. Lisa Crafton by February 24, 2023, via email, at [Lisa.Crafton@doe.virginia.gov](mailto:Lisa.Crafton@doe.virginia.gov) or by phone, at (804) 225-2402; text users dial 711 (Relay). You may also contact Hank Millward, via email, at [Hank.Millward@doe.virginia.gov](mailto:Hank.Millward@doe.virginia.gov) or by phone, at (804) 371-0525 (office) or (804) 301-1171 (cellular).

In-person public comments will be taken Thursday, March 2, 2023, at the time indicated in the agenda below. You may review the [*Guidelines for Public Comment*](https://www.doe.virginia.gov/home/showpublisheddocument/38626/638091324292600000) for additional information. Written public comment should be emailed to [SSEAC@doe.virginia.gov](mailto:SSEAC@doe.virginia.gov) or to [Hank.Millward@doe.virginia.gov](mailto:Hank.Millward@doe.virginia.gov) and must be received by 7 a.m. Thursday, March 2, 2023.

In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.

## Agenda

### Wednesday, March 1, 2023 Executive Committee Members Only

5 – 6 p.m. **Dinner for Executive Committee and Invited Guests**

6 p.m. – Until **Executive Committee Meeting**

***Margarete Jeffer*,** *SSEAC C*ommittee Chair

* + - * Welcome
* Approval of agenda
* Determine “proposed” meeting dates through end of cycle  
  (July 1, 2023 – June 30, 2024)
* Develop “draft” Annual Report to the Board of Education (BOE)
* Open discussion
* Adjourn

### Thursday, March 2, 2023

8 – 9 a.m. **Breakfast** **for SSEAC Members and Invited Guests**

9 – 10:30 a.m. **Call to Order, Welcome and Introductions**

***Margarete Jeffer,*** *SSEAC Committee Chair*

* Welcome
* Introductions
* Approval of Agenda
* Approval of Minutes from previous SSEAC Meeting
* Finalize meeting dates through end of cycle   
  (July 1, 2023 – June 30, 2024)
* Review/discussion/finalization of “draft” Annual Report to the Board of Education
* Voting on new SSEAC Co-Chair and Members-At- Large
* Business as put forth by the Chair and committee

10:30 – 11 a.m. **The Annual Plans Applications**

***Tracie Coleman,*** *Director, Office of**Special Education Finance and Budget (FAB), Department of Special Education and Student Services (SESS), Virginia Department of Education (VDOE)*

11 – 11:45 a.m. **Models of Disability Rhetoric Through History**

***Nathan Selove,*** *Lecturer, James Madison University*

11:45 a.m. – Noon **Report on Follow-up to Public Comment from Previous Meetings**

***Hank Millward*,** *Director, Office of Specialized Education Facilities and Family Engagement (SEFFE), SESS, VDOE*

Noon – 1 p.m. **Working Lunch**

* Discuss ideas for needed presentations at upcoming meetings
* Discuss subcommittee goals/objectives

1 – 1:30 p.m. **Call to Order and Public Comment Period**

***Margarete Jeffer,*** *SSEAC Committee Chair*

* Refer to SSEAC Public Comment Guidelines

1:30 – 2:30 p.m. **Constituency Reports**

***Margarete Jeffer,*** *SSEAC Committee Chair*

2:30 – 2:45 p.m. **Break**

2:45 – 4:30 p.m.**Subcommittee Meetings**

***Subcommittee Chairs***

NOTE: Visitors are welcome to move from one subcommittee group to another and observe. However, they are asked to refrain from any participation in subcommittee meeting discussions and activities. Any comments that visitors may find relevant to the subcommittee goals and objectives can be addressed through the public comment period at the next SSEAC meeting.

4:30 – 5 p.m. **Reconvene as Full Committee**

***Margarete Jeffer,*** *SSEAC Committee Chair*

* Briefing/recommendations based on sub-committee work
* Open discussion

5 p.m. **Adjourn**

### Friday, March 3, 2023

8 – 9 a.m. **Breakfast for SSEAC Members and Invited Guests**

9 – 9:15 a.m. **Call to Order and Review/Approval of the Agenda**

***Margarete Jeffer,*** *SSEAC Committee Chair*

9:15 – 9:45 a.m. **Recognition of Service Awards to Outgoing SSEAC Members**

***Hank Millward*,** *Director, SEFFE, SESS, VDOE*

9:45 – 10:30 a.m. **Subcommittee Meetings**

***Subcommittee Chairs***

10:30 – 10:45 a.m. **Break**

10:45 – 11:45 a.m. **Department of Education (VDOE) Updates/Q & A Session**

***VDOE Staff TBD***

11:45 a.m. – Noon **Future Meeting Agenda Discussion**

***Margarete Jeffer,*** *SSEAC**Committee Chair*

Noon **Adjourn**

## Upcoming Meeting Dates

July 13-14, 2023

September 28-29, 2023

December 7-8, 2023